



DC COMMISSION ON THE ARTS & HUMANITIES

## FY 2023 FAB-R: MORTGAGE AND RENT RELIEF GRANT

Applicants may submit one (1) FAB-R application per fiscal year cycle

### OVERVIEW

The DC Commission on the Arts and Humanities (CAH) is soliciting applications from qualified arts, humanities, arts education, and service organizations for its Fiscal Year 2023 FAB-R grant program.

RFA Release: Monday, November 28, 2022

Submission Deadline: Tuesday, December 20, 2022 | 10:00 pm Eastern

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## FY 2023 FAB-R GRANT APPLICATION QUESTIONS

The following is a summary of application requirements and requests. Drop-down lists and other criteria are challenging to transcribe and may appear more legible within the applicant portal.

### OVERVIEW

Group Name / Organization:

(Required)

Name as it appears on the applicant's official tax documents

Amount Requested:

(Required)

- Must not exceed **\$30,000**
- Must be supported by the eligible financial commitments cited in the attached Mortgage/Lease/Rental paperwork and "Mandatory Supporting Materials"
- Refer to FAB-R guidelines for eligibility and guidance

Type of Support:

(Required - drop-down list. Please select "Other")

Project Begin:

(Enter 10/01/2022)

Project End:

(Enter 09/30/2023)

Provide a brief summary of the project:

(200 words- Required. Summarize the grant request here describing organization's use of the eligible space and its connection to the arts and/or humanities)

Have you received a grant from CAH within the past 5 years?  
(Required)

Have you applied for a grant from CAH within the past 5 years?  
(Required)

Has your address changed in the past 12 months?  
(Required- If so, please ensure the organization's current address matches the one listed in the portal and on the organization's W9. Reach out to CAH staff for assistance.)

## FY 2023 FAB-R GRANT APPLICATION REQUEST

### APPLICANT PROFILE

Organization's Name:  
(Required)

Organization's Street Address 1:  
(Required)

Organization's Street Address 2:

Organization's City:  
(Required)

Organization's State:  
(Required- drop-down list)

Organization's Zipcode:  
(Required)

Organization's Email Address:  
(Required)

Secondary Email Address:

Organization's Phone:  
(Required)

Secondary Phone:

Organization's Website:

Organization's EIN:  
(Required)

Organization's Primary Discipline:  
(Required- Drop-down list)

In which ward is the organization based?  
(Required- Drop-down list)

Programming: Briefly describe your organization's programming since the COVID-19 public health emergency officially ended.  
(200 Words- Required)

Impact Statement: Briefly describe the ongoing impacts of COVID-19 on your organization's finances as it relates to its ability to cover costs such as rent/mortgage/lease payments and property taxes. Please detail any challenges that your organizations faces in being able to remain in its location.  
(400 Words- Required)

Space/Building: Briefly describe the space(s) for which you are requesting support. Describe how the space is used and include details regarding cost, location, dates committed (if applicable), relevant events/programs, etc.  
(200 Words- Required)

## REQUEST DETAILS

Organization doing business as:  
(How the organization would like its name to appear in public documents)

Institution Type:  
(Required- Drop-down list)

CAH recognizes that many organizations are multi- and interdisciplinary. We ask organizations to select one discipline that best represents their work for this application.  
(Required- Drop-down list)

## UPLOADS

Provide a statement describing how and why the arts, humanities and/or arts education content or scope of services in the materials uploaded best represent the applicant.  
(Please enter "N/A" in this field)

Media Viewer/Work Samples:  
(Works Samples are not required for this application)

Clean Hands Certificate:

(Dated within 30 days of application submission)

Certificate of Insurance:

(Required: Current certificate of general liability insurance)

IRS 501(c)(3) Letter of Determination:

(Signed and scanned upload required)

IRS Form 990:

(Required: From the most recently completed submission)

Lease or Mortgage Document

(Required: Valid, current, fully-executed lease or mortgage document, detailing the applicant organization's binding "committed expenses" for eligible facilities during the grant period. Please highlight relevant terms, amounts, expiration dates, and identify payor/payee)

Organizational Budget:

(Required: The applicant organization's current fiscal year budget, as approved by the board of directors)

Statement of Certification:

(<http://dcarts.dc.gov/page/managing-grant-awards>)

(Program-specific, signed and dated upload required)

Support Material:

(Optional: Additional financial details demonstrating programmatic activity during the current grant cycle and/or programmatic activity within the last six months of the previous fiscal year i.e. April 2022 through September 2022)

W-9:

(Signed upload required. The applicant's address MUST match addresses in the grants portal, the DC Government's PASS system, and the DC Vendor Portal. The W9 must be the October 2018 form and must be dated at the time of application submission)