



DC COMMISSION ON
THE ARTS & HUMANITIES

FY14

CAPITAL PROJECTS

PUBLIC ART BUILDING COMMUNITIES

Applicants may submit two Public Art Building Communities applications per fiscal year

Individuals may apply for up to \$50,000

Organizations may apply for up to \$100,000

Deadline 1: Thursday, August 15, 2013 at 6:00PM

Deadline 2: Thursday, December 5, 2013 at 6:00PM



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Public Art Building Communities (Organizations) Questions

Organization Profile

Organization Name

Phone

EIN

Fax

DBA

Website

What is the Organization's fiscal year?

Legal Status

Applicant Discipline

Institution Type

What is the date on the applicant's DC Articles of Incorporation?

Organization Founding Date

Address

Street Address 1
Street Address 2
State
ZIP/Postal Code
City
Country

In which Ward is the applicant located?

Contact

Contact Title
Contact Name
Contact Phone
Contact Email

Secondary Contact Title
Secondary Contact Name
Secondary Contact Phone
Secondary Contact Email

What is the applicant's mission and vision and history? Please include the top three recent accomplishments.

(200 Words)

Executive Summary

Amount Requested

Provide a description of the grant request. Briefly also detail the arts and humanities activities and goals during the grant period:

(200 Words)

Have you received a grant from DCCAH within the past 5 years:

Has your address changed in the past 12 months:

Request Details

Project Discipline:

Artist Type:

Type of Activity:

Project Descriptors

Provide Title of Project:

(15 Words)

Project Begin Date:

Project End Date:

Provide a timeline and/or schedule of planned activities related to the grant request:

(700 Words)

If applicable, provide past examples executing activities similar to this request. If not applicable, please describe why. Responses can include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects:

(500 Words)

Define how the project helps achieve the applicant's mission and/or furthers the applicant's goals.

(200 Words)

For applicant, what resources will be needed to sustain the program over time? How will those resources be secured?:

(200 Words)

Describe how the applicant's artistic personnel (full and part-time, contractors, and artist(s)) exemplify distinguished arts expertise:

(200 Words)

What personnel does the applicant use to implement the project? Of these, how many are DC-based?:

(200 Words)

Expected number of artists paid by this grant request (in whole or in part):

Fabrication

Is this a temporary or permanent artwork?:

(200 Words)

What materials and/or media will be used for the project? For support for purchase, enter N/A:

Who owns the site?:

What are the dimensions of the project?:

Does your project require the use of licensed machinery and/or hazardous materials? If yes, please describe:

Description of licensed machinery and/or hazardous materials:

What permits are needed to begin the project? What is your plan to obtain them?:

(100 Words)

What methods of fabrication and installation will be used to execute the project?:

(100 Words)

Describe the maintenance plans for the project.

(100 Words)

If this is a temporary installation, please provide the dates of lifespan. If not applicable, enter N/A:

Where is the location of the proposed project? Why is this a good site? How is the work relevant to the community and site location?:

(500 Words)

Describe the necessary preparations in order to begin the project:

(500 Words)

Lead Artist:

Lead Artist Phone:

Lead Artist Email:

Impact & Engagement

Which ward(s) does the project impact?:

Expected number of individuals served by this request during the grant period:

Define and describe the DC target audience as related to the grant request. Why has the applicant chosen to serve this population?:

(500 Words)

How does the applicant engage in meaningful partnerships with complementary organizations to increase District residents' awareness of and involvement in the arts and humanities? If not applicable, explain why:

(500 Words)

Discuss the applicant's strategies to include people with disabilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information on the Americans with Disabilities Act, review the FY14 Guide to Grants.):

(200 Words)

Budget, Capacity & Sustainability

FY2012 Organization Budget:

Total Project Budget:

Is the budget based on actual costs or estimates?:

Has an applicant received individual bids?:

Project Income:

Project Expenses:

Provide a budget narrative. Explain and justify all items and amounts listed in the budget above with relevant detail and additional information. Example: Artistic Personnel = \$9,000 (5 artists @ \$300 stipend x 6 days). Include the sources of required matching funds, if applicable, and whether the funding is secured or pending.:

(500 Words)

Describe the applicant's current revenue strategy to sustain overall artistic programming over the course of FY14 and to provide the cash match of grant funds if applicable.

(200 Words)

Describe how the applicant uses appropriate electronic financial monitoring systems to track expenditures related to this grant request? Is there anything specific about FY13 and FY14 that the panel should know about the applicant's finances?:

(200 Words)

Work Samples & Uploads

Describe the artistic content of the work sample and support materials. Applicants must detail how the work sample and support materials demonstrate the methods the applicant uses deliver a high level of artistic excellence while achieving stated goals. Provide a detailed description of why and how the artistic content is of the highest quality. Be sure to use terminology specific to the artistic discipline(s) that the applicant uses and demonstrates to constituents.

(500 Words)

Work Sample:

Support Material:

Resume(s) of Key Personnel:

Instruct the Advisory Review Panelists on where to look in the work sample and, if applicable, the support materials. Be specific.

(100 Words)

Applicant work sample: (Zip 10 digital images together of at least 5 different works.)

Applicant work sample: (Zip 5 digital images together of 5 different works.)

W-9:

Image Identification List:

Proposed Art: (Zip at least 3 different perspectives together and upload here.)

Digital Images of Proposed Site: (Zip 5 images together of the proposed work site and upload them here.)

IRS Letter of Determination:

DC Certificate of Incorporation:

Board of Directors:

Current FY Budget:

Letter of Project Site Agreement:

Permit Verification Letters:

Flyers:

Potential Contractor Bids:

Equipment Estimates: (Zip at least 3 different vendor estimates and upload here.)

Letter of Intent to Purchase Equipment:

Architectural Sketches: