

MyTax DC

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MyTax.DC.gov is a tax portal that makes viewing and paying Individual Income and Business taxes in the District of Columbia - **Simpler. Faster. Safer.**

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FR-500 New Business Registration

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1. Instructions

Instructions

Combined Registration Application for DC Business Taxes/Fees/Assessments

Before completing the FR-500, please visit the Department of Consumer and Regulatory Affairs website at <http://dcra.dc.gov> to complete any licensing requirements.

You will need the following information to complete the online tax registration form:

- Your Federal Employer Identification Number (FEIN), Individual Taxpayer Identification Number (ITIN) and/or Social Security Number (SSN)
- Business Name and Trade name must be registered and/or updated with DCRA. Also, ITINS may not be used with: Corporate Franchise, Withholding Wage, Withholding Non-Payroll.
- Your legal form of business (e.g. partnership, corporation, sole proprietor)
- Your primary business address and the addresses for all locations where you will collect sales tax in the District of Columbia
- The names, titles, home address, SSN and/or ITIN of the proprietor, partners, or principal officers **(Required)**
- The former Entity Information if previously registered with the District

This is for new registrations only. To make updates to an existing business account or to submit a web message, please log in to your MyTax.DC.gov account. Should you need further assistance, you may submit an email to e-Services.otr@dc.gov or contact our e-Services call center at (202) 759-1946.

If you are ready to begin the FR-500 Registration, click the "Next" button.

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Preliminary Questions

Leave "Business Type" blank if you are only registering a Withholding account or a Sales & Use Tax account

Business Type

Sole Proprietor ▼

Street Vendor and Mobile Food Services

No

Yes

Are you making specialized sales?

No

Yes

Do you have employees?

No

Yes

Does your business sell taxable products or services?

No

Yes

Will you own or hold in trust any tangible personal property (ex. furniture, computers, fixtures, books, etc.) located in the District of Columbia and which is used or is available for use for business purposes, including property kept in storage or held for rent, or which is leased to third parties?

No

Yes

Entities located in the District and those that, by legal definition, are located in the District must file a DC Personal Property tax return

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General Business Information

If you are registering for a Corporate, Partnership, or Withholding account, you must use your Federal Employer Identification Number. Business Name and Trade name must be registered and/or updated with DCRM. Also, ITINS may not be used with: Corporate Franchise, Withholding Wage, Withholding Non-Payroll.

Social Security Number

SSN Required

Business Activity Code (NAICS):

711510

Required

Format: 999-99-9999

Description:

Independent Artists, Writers, and Performers

Title, First Name, & Middle Initial

Required

Last Name

Required

Trade Name

Business Address

Street

Street 2 Unit Type Unit

City

DC - DISTRICT OF COLUMBIA

Zip USA

Address Validation Required

Validate

☐ Send mail to another address

Phone

Phone Type

Has this business been registered previously with the District?

No

Yes

Business Email

Required

Website Address

Date present business commenced in DC or date expected to begin
(Enter date as mm/dd/yyyy)

Required



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Activity Code Search

Search

Type

NAICS 2017

Keyword

artist

Search

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Code	Title
711410	Agents and Managers for Artists, Athletes, Entertainers, and Other Public Figures
711510	Independent Artists, Writers, and Performers

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711510 - Independent Artists, Writers, and Performers

Description

This industry comprises independent (i.e., freelance) individuals primarily engaged in performing in artistic productions, in creating artistic and cultural works or productions, or in providing technical expertise necessary for these productions. This industry also includes athletes and other celebrities exclusively engaged in endorsing products and making speeches or public appearances for which they receive a fee.

Activity

Actors, independent ; Actresses, independent ; Animated cartoon artists, independent ; Announcers, independent radio and television ; Art restorers, independent ; Artists (except commercial, musical), independent ; Artists (i.e., painters), independent ; Authors, independent ; Ballet dancers, independent ; Cameramen, independent (freelance) ; Cartoonists, independent ; Celebrity spokespersons, independent ; Choreographers, independent ; Cinematographers, independent ; Comedians, independent ; Composers, independent ; Conductors, independent ; Conservators (i.e., art, artifact restorers), independent ; Costume designers, independent theatrical ; Dancers, independent ; Directors (i.e., film, motion picture, music, theatrical), independent ; Directors, independent motion picture ; Directors, independent music ; Disc jockeys, independent ; Entertainers, independent ; Ethnic dancers, independent ; Film actors, independent ; Film producers, independent ; Folk dancers, independent ; Ghost writers, independent ; Independent technical writers ; Interpretive dancers, independent ; Jazz dancers, independent ; Journalists, independent (freelance) ; Lecturers, independent ; Lighting technicians, theatrical, independent ; Magicians, independent ; Models, independent ; Motion picture directors, independent ; Motion picture producers, independent ; Motivational speakers, independent ; Music arrangers, independent ; Music directors, independent ; News correspondents, independent (freelance) ; Newspaper columnists, independent (freelance) ; Orchestra conductors, independent ; Painters (i.e., artists), independent ; Painting restorers, independent ; Performers (i.e., entertainers), independent ; Performing artists, independent ; Photographers, independent artistic ; Photojournalists, independent (freelance) ; Playwrights, independent ; Poets, independent ; Political cartoonists, independent ; Producers, independent ; Radio commentators, independent ; Record producers, independent ; Recording technicians, independent ; Reporters, independent (freelance) ; Scenery designers, independent theatrical ; Screenplay writers, independent ; Script writers, independent ; Sculptors, independent ; Set designers, independent theatrical ; Sketch artists, independent ; Song writers, independent ; Speakers, independent ; Special effect technicians, independent ; Sports announcers, independent ; Stage set (e.g., concert, motion picture, television) erecting and dismantling, independent ; Standup comedians, independent ; Storytellers, independent ; Taxidermists, independent ; Technical writers, independent ; Television producers, independent ; Wildlife artists, independent ; Writers of advertising copy, independent ; Writers, independent (freelance)

OK

Cancel

Business Email

Website Address

Date present business commenced in DC or date expected to begin

Required

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4. Officers

Officers

The authorized responsible officer needs to complete the fields in the table below. The District shall regard this person as the point of contact for future communication regarding this form. Please also enter any other Proprietors, Partners, or Principal Officers.

ID number provided for officers must be their valid SSN/TIN

Officers

[New/Edit Officer](#)

Officer Required

Title	Id	First Name	Last Name
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Business Tax Registration

Corporation/Unincorporated Business Franchise Tax Registration

Please fill out the requested information completely. Based upon your answers, your business may be registered with the DC Office of Tax and Revenue and the DC Department of Employment Services (DOES) for Unincorporated Business or Corporation Franchise Tax. You may click on the tabs above to go back and modify your previous answers.

Business Type

Sole Proprietor ▼

Do you or will you have an office, warehouse, or other place of business in DC, or a representative with a District of Columbia location?

No

Yes

Do you or will you have merchandise stored in a public or private warehouse in DC?

No

Yes

Do you or will you perform within the District any personal services such as medical, accounting, consulting, or other services such as electrical, heating, construction, etc., or installations or repairs of any type?

No

Yes

Do you or will you generate any business income from DC sources?

No

Yes

Do you or will you have rental property in DC?

No

Yes

Date on which your taxable year ends

(Enter date as mm/dd/yyyy)

Required



Required

Describe fully ALL your current or expected business activities and/or major type of services performed within DC

Required

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Misc Tax Registration

Miscellaneous Tax Registration

Please select the tax types below that you need to register for. Based upon your answers, your business may be registered with the DC Office of Tax and Revenue for miscellaneous taxes. You may click on the tabs above to go back and modify your previous answers.

Ballpark Fee

☐ No ☐ Yes

Tobacco Products Excise Tax

☐ No ☐ Yes

Nursing Facility/Registration

☐ No ☐ Yes

Intermediate Care Facility for Persons with
Intellectual or Developmental Disabilities (ICF-ID)

☐ No ☐ Yes

Hospital Revenue Assessment

☐ No ☐ Yes

Hospital Provider Fee

☐ No ☐ Yes

Medicaid Hospital Outpatient Supplemental
Payment

☐ No ☐ Yes

Medicaid Hospital Inpatient Rate Supplement

☐ No ☐ Yes

Select applicable tax types below and the appropriate payment booklets/returns will be sent to you.

Wholesaler's Alcoholic Beverage

☐ No ☐ Yes

Cable Television, Satellite Relay or Distribution of Video or Radio
Transmission Only

☐ No ☐ Yes

Cigarette Wholesaler

☐ No ☐ Yes

Commercial Mobile Service Tax

☐ No ☐ Yes

Gross Receipts Public Utility

☐ No ☐ Yes

Heating Oil

☐ No ☐ Yes

Interstate Bus

☐ No ☐ Yes

Motor Vehicle Fuel Tax

☐ No ☐ Yes

Natural or Artificial Gas by Non-Public Utility Person

☐ No ☐ Yes

Toll Telecommunication Service Tax

☐ No ☐ Yes

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