

# 09.20.18 Minutes

## Full Commission Meeting Minutes

09/20/2018 4:00pm – 6:00pm  
200 I Street SE, Fourth Floor, RM 4019  
Washington, DC 20003

**Attending Commissioners:** Kay Kendall, Chair; Josef Palermo, Cicie Sattarnilasskorn, Rhona Friedman, MaryAnn Miller, Jose Ucles, Gretchen Wharton, Stacie Lee Banks, Darrin Glymph, Alma Gates, Darrin Glymph, Haili Francis, Chinedu Osuchukwu, Quanice Floyd

**Not In Attendance:** Commissioner(s) Maria Rooney and Miles Gray

**Attending CAH Staff Members:** Interim Executive Director Angie Gates, Deputy Director Michael Bigley, Karima Woods (Interim Chief of Staff), Kennisha Rainge (Interim External Affairs Director), Carl Wilson (General Counsel), Ebony Brown (Events Manager), Earica Busby (Financial Analyst), Lauren Glover (Public Art Manager), Patrick Realiza (Social Media Specialist), Jeffrey Scott (Chief of External Affairs), David Markey (Arts Education Coordinator), Heran Sereke-Brhan (Senior Grants Officer), Benjamin Douglas (Grants Program Manager)

**Attending OCTFME Staff Members:** Dr. Steven Johnson, Monique Davis Cary, Michael Mitchell, Dania Jolley, Cassandra Fields, Akua Tay, Bruce Walker, Karen Tolson, Lynne Harris Taylor

The Full Commission meeting of the Commission on the Arts and Humanities (CAH) was called to order on September 20, 2018 at 4:00pm, at 200 I St. SE, Suite 1400 Washington DC, 20003

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### Adoption of the September Agenda

- Chair Kendall called the meeting to order at 4:00pm
- Chair Kendall motioned to adopt the agenda as presented.
- Commissioner Banks moved to adopt the agenda presented. The motion was seconded by Commissioner Miller.
  - *The motion carried: Unanimous.*

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### Adoption of the July minutes

- Chair Kendall motioned to adopt the meeting minutes of the July Commission meeting.
- Commissioner Sattarnilasskorn stated that she did not receive the July meeting minutes in advance before the day of the meeting.
- Chair Kendall stated that she didn't know why but she apologizes to anyone who didn't receive the meeting minutes and materials before-hand. She stated that she sent it via e-mail and for some reason, maybe because the file was so large, her e-mail is still processing it out to the Commissioners. Chair Kendall says she didn't realize it didn't go out until the day of the meeting.
- Chair Kendall stated that she doesn't think the meeting minutes are in the binder sent out before.
- Kennisha Rainge stated that the meetings minutes are always in the binder that is sent out to the Commissioners to review beforehand and they are also posted on the CAH website a few business days after the Board meeting. The July meeting minutes have been posted on the CAH website since July.
- Chair Kendall stated that she attempted to send the meeting materials out twice to everyone prior to the Board meeting and it was only when she started to call Commissioners today because no one had RSVP'd to the meeting that she realized no one had gotten her e-mail. At that point it was too late as she was already on her way to the Board meeting.
- Chair Kendall said that she hopes that some people were able to read the meeting minutes posted and maybe Commissioner Sattarnilasskorn doesn't want to but she would like to discuss them.
- Chair Kendall made a motion to adopt the minutes as presented, Commissioner Wharton seconded the motion.

## 09.20.18 Minutes

- Chair Kendall asked if enough people read the meeting minutes to vote on them. If not, she suggested that they could review them over the Board meeting and the vote could be carried at the next meeting.
- Commissioner Sattamilasskorn said it was fine and she just looked over them and thinks the meeting minutes are fine to move forward.
- Chair Kendall stated that she read them and was there anyone else that had any comments about the July meeting minutes.
  - No one opposed
- Chair Kendall carried the vote out
  - *The motion carried: Unanimous*
- Commissioner Gates made a recommendation that in the future if the minutes can be shortened because the July meeting minutes were ten pages long.
- Kennisha Rainge stated that it would not be possible to shorten the meeting minutes because she has to capture the entire Board meeting in the minutes accurately. With the July Board meeting it was ten pages worth of notes. She cannot take out anything that is said.
- Commissioner Miller stated that it's an official record that she believes we have to have.
- Commissioner Palermo says that he wants to commend Kennisha Rainge on the meeting minutes as they are very comprehensive. He was not able to attend the last meeting in July so he sees value in having the meeting minutes as comprehensive as possible.
- Kennisha Rainge thanked Commissioner Palermo.
- Chair Kendall says that the meeting minutes do serve a good purpose and that she is glad to hear Commissioner Palermo's voice.
- Chair Kendall asked if Commissioner Glymph and Friedman were on the phone. She stated that Commissioner Glymph was still calling in.
- Commissioner Friedman stated she was present on the phone and that she did not also get the meeting minutes in advance.
- Chair Kendall said that she stated earlier that she attempted to send the Commissioners the materials but it wouldn't send. She says that she will try again or Commissioner Friedman could go online to look for them.
- Chair Kendall stated that if Commissioner Friedman sends her an email she will try again to send her that portion. She thinks what happened is that she was trying to send too much information at once and it wouldn't go through. She doesn't know what else to say other than it happened.

### Chairperson's Report

- Chair Kendall stated that she had a few points to make. The first one is that she wanted to introduce the new Commissioner Quanice Floyd.
- Chair Kendall asked Commissioner Floyd to stand up if she would like to tell everyone a little about herself and what Ward she was from.
- Commissioner Floyd stood and introduced herself. She lives in Ward 6 in the Southwest Waterfront area. She has been a Public School Educator for the past 9 years.
  - The Commissioners welcomed Commissioner Floyd
- Chair Kendall proposed that we move our meeting date in November to Monday, November 19, 2018 which would be the Monday before Thanksgiving. She says that we can discuss it once it's on the floor.
  - **Commissioner Banks seconded the motion**
- Chair Kendall stated that the reason that she is proposing the date change is because she is out of the country on the date that we have the November Board meeting scheduled.
- Chair Kendall stated that if the Commissioners would like to keep the Board meeting where it is now on the calendar, Commissioner Banks can be the Chair for that meeting and that would be fine with her.
- Chair Kendall stated that it was suggested to her to ask the Commissioners if they would be ok with this change and with it being enough time in advance she hopes that the change can work for everyone. She does however understand if it's not convenient for others.
- Commissioner Gates made a motion to move the November Board meeting to November 19, 2018.

- *Commissioner Banks seconded the motion*
- Commissioner Wharton asked would the key people be available on that day.
- Interim Director Gates stated that she definitely should be available and thanked Commissioner Wharton for asking.
- Chair Kendall carried out the vote
  - *The motion carried: Unanimous*
- Chair Kendall stated that she wanted to address an email that was sent to all of the Commissioners before the meeting went on.
  - An email from Diane Mobius sent, Chair Kendall is unaware how Diane Mobius knows that at one point CAH had \$50,000 to determine where it would go (rescinded funds from grants). Chair Kendall stated that that was old money that CAH has already dealt with and there is no \$50,000 on the table to spend.
  - Chair Kendall stated that even if there was \$50,000 on the table to allocate, the process of just writing a letter is not a process that CAH recognizes so there is no issue for us to address.
  - Chair Kendall thinks Diane Mobius got this information from past meeting minutes but it's not an issue.
- Chair Kendall stated that she wanted to make certain the Commissioners knew that the 202 Festival was not on the calendar for this year. She had it on her calendar but found out that it was not happening this year as there is so many other events going on in September.
- Commissioner Gates asked if someone just called in on the phone.
  - Commissioner Glymph said hello from the conference call line.
  - Chair Kendall welcomed Commissioner Glymph.
- Chair Kendall turned the report over to the Interim Executive Director, Angie M. Gates for the Executive Director report.

#### Executive Director's Report

- Interim Executive Director Gates welcomed everyone and stated that she hoped everyone had a good summer with their month off in August. She hopes that everyone did some fun and exciting things.
- Interim Executive Director Gates stated that CAH has been busy with 202 Creates Month.
- Commissioner Ucles entered the conference room
  - Interim Executive Director Gates welcomed Commissioner Ucles into the room.
- Interim Director Gates congratulated the new Commissioner Quanice Floyd on being sworn in. She stated that she had the opportunity to attend and sit next to Commissioner Floyd at the Boards and Commissions swearing in ceremony where Quanice was sworn in by Mayor Bowser on this past Monday, September 17<sup>th</sup> at the Convention Center.
  - Interim Executive Director Gates stated that that was her first time attending a swearing in ceremony. It was huge and very impactful to see the different Boards and Commissions within the administration. She thought that it was very pivotal.
- Interim Executive Director Gates mentioned that during the last meeting, she mentioned CBE goals and she is proud to say the CAH is so much further along. She commends the team and although the agency has not hit the CBE goal as of today, CAH is very close.
- Interim Executive Director Gates stated that the financial workshop for the Commissioners that she mentioned at the last Board meeting will take place on October 9<sup>th</sup>, 2018 at 12pm after the finance Committee meeting.
  - This financial workshop will be a chance for the Commissioners to meet the Agency Finance Officer to learn more about the Agencies finances and ask any questions to understand more about the process and to understand the role that the Agency Finance Officer plays.
  - Interim Executive Director Gates stated that the CAH's finance officers' name is Bright Ahaiwe who works very closely with Earica Busby.
- Interim Executive Director Gates stated that she wanted to talk about a very exciting event that CAH has coming up next week, the Mayor's Arts Awards, which will take place on September 25<sup>th</sup> at 7pm. We will go into a more in depth report during Ebony Brown's report. There is a lot to be excited about and she has one big highlight that she wants to share/showcase in this Commission meeting:
  - In honor of the 50<sup>th</sup> anniversary, CAH will be unveiling a new Mayor's Arts Award and she wants the Commissioners to have the first sneak peek.

## 09.20.18 Minutes

- Interim Executive Director Gates stated that one thing that we are committed to is investing in the District of Columbia. The former award was not designed by a DC creative or resident. That immediately concerned her because the District has a lot of talented creatives in our own community and to invest in our own talent is key.
- Michael Sirvet is the Sculptor referred to us by Zoma Wallace (CAH Curator and Art Bank Coordinator). Zoma Wallace provided CAH with a list of different Curators and Sculptors and Michael Sirvet was chosen. Michael Sirvet was not able to attend the Commission meeting today but he has provided the award to show the Commissioners. Interim Executive Director Gates stated no pictures of the awards yet please, but this really makes her proud to invest in our artists.
- **DJ Batchelor (CAH Intern) brings the award in the room and shows the Commissioners.**
- Carl Wilson stated that within the agreement that CAH has with Michael Sirvet it states the he will never make another award like the one he has sculpted for CAH for the Mayor's Arts Awards.
- Interim Executive Director Gates stated that it is officially ours.
- Commissioner Ucles says the award looks dynamic!
- Chair Kendall asked did using the new Sculptor for Mayor's Arts Awards Award help us to meet our CBE goals.
  - Interim Executive Director Gates stated that it was within our budget and absolutely helped to push us closer.
- Interim Executive Director Gates stated that she has been very busy and one of the things that she realized quickly was that in order for us to be effective and move forward successfully we were going to have to work collectively as a team. She wants to introduce the Office of Cable Television Film Music and Entertainment (OCTFME) team to the CAH Commissioners as they have been assisting heavily with CAH tasks. As we started preparing for 202 Creates we realized that although CAH had a wide/long reach to the community, so did OCTFME. We also realized that the constituents both agencies were reaching had some similarities but were different; messaging, constant contact, e-mail lists and things of that nature had different reaches. Some people were getting lost in the gap and she quickly realized how important it was going to be for the two teams to start working together. The staff of both agencies have been working together collaboratively
- Interim Executive Director Gates stated that it's one thing on the Communications side when you look at social media and begin to retweet other agencies tweets, but then you begin to get into the finances of different agencies. She was having one finance meeting one day and another one the next and figured out that some of the topics like turning in contracts to OCP contracts and procurement is applicable to both agencies. She stated that we began to realize that when the teams started talking and working together how we could begin to streamline some processes.
- Interim Executive Director Gates stated the OCTFME has these wonderful networks, DCN, DKN, and DCC along with a wonderful radio station. She said that we should be discussing all of these things happening at CAH on these platforms.
- Interim Executive Director Gates stated that she wanted the Commissioners to know that she is clear on one thing, that she is only as strong as her team. With that being said the Commissioners are already familiar with the CAH team but they also should be familiar with the OCTFME team. She has asked them to come in and introduce themselves so that the Commissioners know who has come and stepped in to assist in each and every single day with the CAH staff to assist one another. It has elevated the quality of our work, exposure, and we're not leaving anyone untapped in all 8 Wards.
- Interim Executive Director Gates asked the OCTFME team who walked in to introduce themselves:
- Dr. Steven Johnson, Director of Operations (OCTFME): He stated that the CAH and OCTFME teams have been working very closely together and it has been harmonious as we get things done.
- Bruce Walker, Associate Director of Television and Entertainment (OCTFME): He stated that he works on the programming of all three networks and the radio station. We do actually work as a team and he believes that this is the best group of people that he has ever worked with and he is very happy to be here.
- Cassandra Fields, Agency Fiscal Officer for (OCTFME): She stated that OCTFME is the largest agency that she is responsible for and that she is housed under the Office of Chief Financial Officer (OCFO). She feels like she is an integral part of the team and she really enjoys working with everyone. Anything that she can do to assist she will do.
- Interim Director Gates wanted to pause for a second and say that as she mentioned earlier, Bright Ahawie is the Agency Financial Officer for CAH and she doesn't think any of the Commissioners have met him in the past. One thing she wants to say about Cassandra is that every agency must have their legal and ethical acts together, and the agencies must be financially sound. Cassandra Fields doesn't technically work for OCTFME but she is at the agency at least 2-3 times a week for the entire day. She stated that at times Cassandra Fields has been there when she was leaving the office. She stated that

## 09.20.18 Minutes

Cassandra realizes that to move forward you have to be on site at the agency to be effective so Interim Executive Director Gates says that because of her commitment, she considers her OCTFME.

- Akua Tay, Brand and Social Media Strategist (OCTFME): She stated that she is extremely happy to be an apart of the team and works hard on digital communications, websites, distributing/planning public information, and social media.
- Dania Jolley, Executive Assistant to Director Gates (OCTFME): She stated that she manages Director Gates schedule, meetings, calls, and her time between the two agencies.
  - Interim Executive Director Gates stated that Dania Jolley manages her altogether and if it wasn't for her she would not have been able to get nearly this far these past few months. She trusts her tam and their judgement as they think along the same lines.
- Monique Davis Cary, Events Team (OCTFME): She stated that she assists with all of the events for OCTFME and loves the team and the work we all do.
  - Interim Executive Director Gates stated that Monique Davis Cary is heavily involved in Radio as well.
- Lynne Harris Taylor, Special Projects Coordinator (OCTFME): She stated that she has had the pleasure of collaborating with CAH these past few months and she also works with 202 Creates outside of September alongside with MaryAnn Lombardi with the Residents program and the Co-Working program.
- Michael Mitchell, Chief Communications Officer (OCTFME): He stated that he oversees all of the Corporate, media, and the Spokesperson for external matters outside OCTFME. He also works with Akua Tay on social media.
- Interim Executive Director Gates stated that the OCTFME team is most likely ready to exit the Commission meeting as we just celebrated the DC Radio One Anniversary last night for the one year anniversary and the team was up very late and have been doing a lot of important work for Mayor's Arts Awards. She says that it was important for her to introduce the OCTFME team as she can sit at the table all day and articulate what we are getting done but she just wanted to make clear to see what we are getting done collectively as a team.
- Interim Executive Director Gates thanked the team.
- Interim Executive Director Gates said that this would probably be her longest Executive Director Report and that she had one more thing to share with the Commissioners.
- Interim Executive Director Gates wants to share videos from OCTFME that the staff created for 202 Creates month to push out messaging that aired as PSA's on the Radio and TV networks.
  - Interim Executive Director Gates asked Patrick Realza to show the videos that are also posted on YouTube
- Interim Executive Director Gates stated that there is a lot of activity going on in the District surrounding our creative economy and she wanted to share the videos for them to see.
- Interim Executive Director Gates explained the Straight Crankin documentary PSA video. It was supposed to air on DCN but once she watched it she felt that it was so impactful with the historic story that expands over 40 years. Sometimes as an Executive Producer, you know when you have something special. It was so special that they had the opportunity to host the screening at The Lincoln Theatre and over 1,000 people attended the screening. It wasn't until the artists themselves confirmed that this was the best thing to ever happen to their community that you then know you can take it to the next level. A decision was made immediately to not air it on DCN because ultimately we want to see if there is an opportunity for us to showcase the documentary nationally so that the GOGO community in Washington, D.C. can have a national platform. We are looking to submit Straight Crankin into film festivals to push it on a national platform.
- Interim Executive Director Gates stated that she wanted to share this information so that everyone could get a full scope of what was happening in the month of September and she hopes to see all of the Commissioners next week at the Mayor's Arts Awards and the closing event for 202 Creates at Ivy City Smokehouse on Friday, September 28<sup>th</sup>. Ari Lenox is scheduled to perform at the closing event along with several other artists.
- Commissioner Miller says that the documentary is wonderful. She knows that they want to present it at film festivals but wants Interim Executive Director Gates to consider showing the documentary at schools so that the young people at the schools can understand the history of the music. It's so timely that Rare Essence is receiving the Lifetime Achievement Award with them really being a precursor in the GOGO community.
- Interim Executive Director Gates agreed with Commissioner Miller.
- Commissioner Osuchukwu says that it's important that the youth understand the roots of it as they are beginning to pick up on it so that is good.

## 09.20.18 Minutes

- Commissioner Banks stated that Straight Crankin brought back a lot of memories of her growing up.
- Commissioner Wharton says it was nice to view Straight Crankin before it becomes famous and that she really enjoyed talking to the artist present at the screening. A bunch of them came over to Ben's Chili Bowl and everyone was talking about the screening there. She says that it would be a great idea to get a couple of the artist in the documentary to go to the schools when the documentary is shown to them.
- Interim Executive Director Gates says that that is a good idea and she hadn't thought about that. She says that Commissioner Wharton is correct on the educational piece as she herself was educated a lot on the GOGO community during the process of creating the documentary. To go from the standard GOGO to the bounce beat, all of that was new to her.
- Commissioner Wharton agreed and stated that normally you wouldn't make the connection that Interim Executive Director Gates just highlighted.
- Chair Kendall says she really liked the parts that incorporated punk.
- Interim Executive Director Gates stated that those were really great ideas and that she will be following up on those.
- Commissioner Banks says that the DJ was great, animated, and he had the crowd really into the documentary.
- Interim Executive Director Gates says the movie was so impactful but soon as the credits started to roll, the music was supposed to come in and the DJ got so caught up with the crowd and GOGO that we couldn't get him to play the other music.
- Chair Kendall said thank you to Interim Executive Director Gates for all her work she has been doing.
- Interim Executive Director Gates thanked Chair Kendall and says that she is fully in it now.
- Commissioner Palermo asked if he could ask a question before we closed the Executive Director Report. He asked were there any updates on the Executive Director search as a couple of people in the community have been inquiring about it and he wasn't sure of the response.
- Interim Executive Director Gates says that the Mayor's Office of Talent and Appointments still has the posting up and listed. There are no updates. If you have anyone that is interested or get asked while you are out speaking to people, please have them visit the Mayor's Office of Talent and Appointments.
- Chair Kendall stated that she spoke with Steven Walker (Director of the Mayor's Office of Talent and Appointments) and she can confirm the same as Interim Executive Director Gates just stated.
- Chair Kendall asked Interim Executive Director Gates was there anything else that she had to say.
  - Interim Executive Director Gates said no.
- Chair Kendall asked was there anyone else on the Zoom conference besides Commissioner Friedman, Glymph, and Palermo.
  - No one else responded.
- Chair Kendall requested finance committee report.

### Finance Committee Report

- Commissioner Sattarnilasskorn stated that we had the finance committee meeting a couple of days ago and Earica Busby provided updates that we will be voting on today. Other than that, you can find the current financial reports in your binder and there are really no more updates other than what has been said and to be voted on.
- Chair Kendall asked was the finance report in the binder the most updated report.
- Earica Busby says that this is the most updated report and as of yesterday all of the enhancements voted on in August for the rescinded funds had been approved.
- Chair Kendall asked were there anymore questions on finance.
- Commissioner Gates asked what was the available balance listed on line 24.
  - Earica Busby stated that as of today, the available balance is \$36,989.99.
  - Chair Kendall stated that we will talk about what to do with the available balance mentioned in the next committee report.
- Chair Kendall asked that we move on to grants and panels with Commissioner Glymph and Wharton as the Committee Chairs.

### Grants and Panels Committee Report

## 09.20.18 Minutes

- Chair Kendall stated to Commissioner Glymph that because he was not in the meeting in person that she would turn it over to Gretchen.
  - Commissioner Glymph said that was fine and thank you.
- Commissioner Wharton stated that Commissioner Glymph can step in at any time.
- Chair Kendall asked Commissioner Wharton to take proceed with the Grants Committee report.
- Commissioner Wharton asked everyone to go to tab 4 which is the summary sheet. After the summary sheet herself and the CAH team would take the Commissioners through each grant line by line because these are the grants that we have to vote on.
- Commissioner Wharton stated that the grants Committee had a chance to meet last week and review everything and they have prepared recommendations for the Commissioners to vote on:
  - The enhancements for the \$36,989.99 left of the rescinded funds from Facilities and Buildings (FAB).
  - Chair Kendall asked what page they should be looking at.
  - Commissioner Wharton stated the summary sheet in tab 4.
  - Commissioner Wharton stated what the Grants Committee is recommending that the remaining \$36,989.99 be given to Art in building bridges across the river in Ward 8.
  - Chair Kendall stated that she was going to recuse herself from this portion and stated to call her back in when finished.
  - Interim Executive Director Gates asked why she was recusing herself. Commissioner Wharton stated that because this set of recommendations about to be voted on included an organization Chair Kendall has ties to. She can't vote on everything but Commissioner Wharton stated that we would look at the recommendations page by page to allow anyone to recuse themselves when necessary so it's not one whole thing we are voting on at once. In the absence of Chair Kendall, Co-Chair Banks or Commissioner Wharton would step in to carry the vote.
  - Commissioner Banks asked if she wanted Chair Kendall to come back in the room. Commissioner Wharton said no.
  - Commissioner Wharton stated that one of the proposals is for Ward 8 because when you look at the other recommendations they are primarily Wards 1-7 and we need to do something for Ward 8.
  - Commissioner Wharton stated that the second bullet on the summary sheet, the grants committee recommendations will be discussed one by one in order to vote on it.
  - Commissioner Wharton asked if everyone had their large binder.
  - Commissioner Sattarnilasskorn asked if we were no longer voting blind.
  - Commissioner Wharton said that she was just giving the summary and now we would get into the weeds.
  - Michael Bigley stated that the tab paper clipped in the front of the large binders was a synopsis of what Commissioner Wharton just discussed. You will be able to see that the highlighted applicants that did not receive funding are the ones that CAH is recommending for enhancements for the end of the fiscal year which is the end of this month (September) and that wipes out the remainder of CAH's grant funds for FY18 as it currently stands.
  - Commissioner Wharton stated that this is all of the money that CAH has and to remember that Chair Kendall stated in the beginning that there was talk of extra \$50,000 but that was the old \$50,000 in rescinded funds that we voted on a month ago so all that we have left is this \$36,989.99 in which is what we are making recommendations on.
  - Commissioner Wharton asked Michael Bigley where did he want to start.
  - Michael Bigley stated that the Commissioners could start voting on the recommendations currently being discussed.
  - Commissioner Wharton stated that the recommendation is that the \$36,989.99 be given to organization being reviewed in the binder located in Ward 8.
  - Interim Executive Director Gates stated that she was going to excuse herself as well as she knows the Commissioners are about to talk about financial things and as the Interim Executive Director she is going to recuse herself and let them do their work. She thanked everyone and stated for them to have a good evening.
  - Commissioner/Co-Chair Banks asked is there a motion on the table
    - Commissioner Wharton seconded the motion
    - Commissioner/Co-Chair Banks carried the vote:
      - *The motion carried: Unanimous*
- Chair Kendall returned to the meeting.

## 09.20.18 Minutes

- Chair Kendall asked if Commissioner Wharton was able to get through the whole page.
- Commissioner Wharton stated that they voted on the page already while she was recused.
- Michael Bigley stated that the rescinded funds just voted on were for FY18 and the remainder of the recommendations to be voted on today is for FY19 which begins on October 1, 2018. All grant awards voted on today will be announced October 1, 2018.
- Michael Bigley stated that if anyone had any conflicts of interest on the grants that were about to be voted on that they should recuse themselves.
- Heran Sereke-Brhan stated that she wanted to give more context to the recommendations before the vote.
  - She stated that they began with a ball park figure of \$6.2million for FY19 that was an estimate the grants team came up with from past budgets for what the budget needed for each program.
  - Heran Sereke-Brhan stated that in the past the team used the score variance in which they would be using again this time around. The team also worked with an estimated amount for each program budget. Another piece of it is looking at the number of applications to each grant program, in which she will explain more about shortly.
  - The overall goal was to fund in all 8 Wards whenever possible.
  - Heran Sereke-Brhan stated that there were two additional pieces that the team had to consider this time around:
    - Heran Sereke-Brhan that the Facilities and Buildings Program Budget: Initially Mayor Bowser had an idea for boosting that grant program to \$10million and by the time it went through the process and to Council, the Council ended up proposing 14 budget enhancement grants in which many of these are facilities type grants but no additional funding was given to our budget to cover the Council recommended budget enhancement grants. From there the CAH team had to re-do the grants budget to get as close as possible to the money in the budget enhancement pot. As a result the Facilities and Buildings budget grew from about \$1.1 million to a proposed \$1.6million in which we will be discussing today. That was one big change.
    - Heran Sereke-Brhan stated that the individual fellowship grants had many more applications than last year. We received 401 applications in contrast to the 353 applications from last year, which was as a 13% increase. One thing she noticed is that 85 of the applicants were brand new applicants, so that was really good. What that meant was that more money had to go to the Arts and Humanities Fellowship Program (AHFP) pot.
  - Heran Sereke-Brhan stated the last thing she wanted to say was that in tab 1 the Commissioners would be able to see a summary for justification in which they may have received via e-mail as well. This summary sheet is a new thing that the grants team is developing this year to give a more detailed context to the recommendations. It included the description for the grant programs, a little budget history, specific information about the panels, the grant managers, and more background on how the grant managers developed the formula for the proposed budgets being recommended.
- Commissioner Wharton stated that this information was something new that has not been done before by the grants team and she absolutely applauds them as many times the Commissioners look at the grants and they don't remember what they are or what they are for because they are just numbers and they don't often understand the formulas. She thinks this is great.
- Heran Sereke-Brhan said thank you and that that Commissioners will see that the information is interspersed throughout the binder for the respective grant recommendations for them to refer to. It's a good moment to pause and really thank the grants team as they were thrown so many curveballs this summer and they worked really hard to get to this point.
- Heran Sereke-Brhan stated that the review can begin with Tab 2 for the first grant program to be voted on. She asked David Markey to explain this portion.
- Commissioner Wharton stated that we are looking at the tabs with the names at the top of the page and she needs all of the Commissioners to really look at the listing on the tabs and make sure there are no conflicts. If there are, please step out and recuse yourself when the portion comes up.
- Commissioner Palermo asked what page we were on.
- Commissioner Wharton asked if the information sent to the Commissioners on the phone had names.
- Michael Bigley stated that the names were rescinded from the materials sent out to the Commissioners prior to the meeting.
- Kennisha Rainge stated that the information being discussed in the room could not be sent out publicly.
- Chair Kendall stated that it means that there is no conflict of interest for the Commissioners on the phone.



## 09.20.18 Minutes

- Kennisha Rainge stated to the Commissioners on the phone that they have the information in their binders but it doesn't have the organizations names.
- Patrick Realza stated that if the Commissioners on the phone they cannot see the shared screen but if they are on the computer they can.
- Heran Sereke-Brhan said that only the people in the room could see the names.
- Commissioner Wharton asked if anyone needed to recuse themselves from Tab 2.
  - No one recused themselves.
- David Markey explained the Arts Education grants to be voted on today. (Tab 2)
  - David Markey stated that there are 2 cohorts of applicants:
    - In School and Professional Development Program
    - Out of School Time Program
  - David Markey stated that 3 years ago before CAH had general operating support grants (GOS), Arts Education had over \$1million dollars in the budget but when GOS was established a lot of the money went to the GOS applicants to pay for their Arts Education program which is a part of the GOS grant. Because of this it has taken the team a couple of years to figure out how much money was needed in Arts Education.
  - David Markey stated that it the allocated budget amount for FY19 is approximately \$300,000 for Arts Education.
  - David Markey stated that there were 2 panels with a total of 25 applications in which Commissioner Friedman chaired one of the panels.
  - David Markey asked the Commissioners to turn to the first page of the excel document in Tab 2 to be voted on. He explained that the cell in the spreadsheet highlighted in yellow is where the team decided the cut-off for funding should be because of the significant break/variance between the applicants.
  - Tab 2-Page. 1:
    - David Markey stated that the percentile was used in allocating funding vs. the raw score.
    - The funding for page 1 in total came to approximately \$145,000.
  - Tab 2-Page. 2
    - David Markey stated that the percentile was used in allocating funding vs. the raw score.
    - The team is proposing to the Commissioners that the first 9 applications be funded to reach a total of approximately \$145,000.
  - David Markey stated that between the 2 panels CAH is funding approximately \$291,000.
- Chair Kendall put a motion on the table to accept the recommendation
  - Commissioner Ucles seconded the motion
  - Commissioner Wharton asked if anyone wanted to discuss the recommendations.
  - Chair Kendall stated that she echoes Commissioner Wharton but David Markey gave such an in depth presentation.
    - *The motion carried: Unanimous*
  - Chair Kendall stated that she likes that you can see the trend of \$300,000 over the course of the past 2 years.
- Chair Kendall asked to move on to the next tab.
- Heran Sereke-Brhan stated that next set of recommendations to be voted on is on Tab 3 for the largest general operating support grant.
  - Heran Sereke-Brhan stated that the applications for this one jumped up a bit as there were 8 cohorts for this application. The team came up with a formulation that had to apply across all cohorts. The bandwidth that the Commissioners are viewing on the summary page shows them how it shapes out across all of the cohorts. Approximately 2/3 of each cohort would be funded based on the natural break/variance point.
  - The second box being viewed on the summary page breaks it down by cohort by number of applications submitted, to be awarded, and the award amount which is basically a summary of all of the sheets within.
  - The third box shows a Ward breakdown of the applications.
  - 401 applications were received and the team is recommending funding for 240 applicants which equals out to about 67%. This is close to last year's number as last year close to 70% of applicants were funded as the application numbers were slightly lower.

## 09.20.18 Minutes

- Heran Sereke-Brhan asked if the Commissioners could take a couple of minutes to go through cohort by cohort. The cohorts are based on variance drop-offs which are highlighted in yellow. The same logic as previous was used with the top scorer getting their full requested amount; the next scorer gets an amount relative to the person above them. Applicants who scored in the 90% received sort of a flat rate. If you continue down the spreadsheet being shown there is a variation on the scores listed.
- Commissioner Wharton asked that as everyone goes through the list that they have no conflict.
- Chair Kendall recused herself.
- Commissioner Banks recused herself.
- Commissioner Sattarnilasskorn asked how are we deciding conflicts.
- Commissioner Wharton stated if you personally know the person that is a conflict.
- Commissioner Sattarnilasskorn said that an organization is different from a person and if organizations you are familiar with still apply to conflict of interest.
- Carl Wilson stated that if you have a relationship to an officer or employees of one of the applicants that would create not just a conflict but even the appearance of a conflict.
- Commissioner Sattarnilasskorn stated that because a lot of them work in the arts they know artists so that should be a much different benchmark.
- Commissioner Wharton stated that if you are related, love, or do business with an organization that would present a conflict.
- Carl Wilson explained what a conflict of interest may be for a Board member not just if they know the artist or organization but if there is some type of relationship where you have a dealing with someone at that entity that a third party might look at and in their mind they sense a conflict of interest because a certain applicant may have an advantage over other artists because of their personal or business relationship with a voting Board member.
- Commissioner Sattarnilasskorn asked if a Commissioner has one conflict in one cohort do they have to sit out of all of the voting because there are twelve pages of cohorts to be voted on.
- Commissioner Wharton said no and that the cohorts would be voted on individually to make sure the conflicts are captured. She was going to try to do the whole thing in one swoop but she doesn't think we can because of the conflicts with various Board members.
- Carl Wilson agreed and doesn't think the cohorts can be voted on in one swoop.
- Michael Bigley stated that Chair Kendall and Commissioner Banks think the voting is going to be done in bulk but since we are going page by page they can come back in the room and recuse themselves when the cohort comes up to be voted on in which they have conflicts.
- Chair Kendall still recused herself from Tab 3 as she had a conflict.
- Commissioner Banks came back in as she had no conflicts on Tab 3.
- Commissioner Banks called for a motion to Vote on **Page 1 Tab 3**
  - Commissioner Osuchukwu seconded the motion
    - *The motion carried; Unanimous*
- Commissioner Wharton asked the Commissioners to move on to **Page 2 Tab 3**
- Commissioner Wharton asked if Chair Kendall could come back into the room and see if she had any conflicts.
- Chair Kendall has no conflicts
- Chair Kendall made a motion to vote
  - Commissioner Wharton seconded the motion
    - *The motion carried; Unanimous*
- Commissioner Wharton asked if there were any conflicts on **Page 3 Tab 3**
- Chair Kendall made a motion to vote
  - Commissioner Banks seconded the motion
    - *The motion carried; Unanimous*
- Commissioner Wharton asked if anyone had any conflicts on **Page 4 Tab 3**
- Chair Kendall made a motion to vote
  - Commissioner Miller seconded the motion
    - *The motion carried; Unanimous*

## 09.20.18 Minutes

- Chair Kendall asked if anyone had any conflicts on [Page 5 Tab 3](#)
- Chair Kendall made a motion to vote
  - Commissioner Wharton seconded the motion
    - *The motion carried: Unanimous*
- Chair Kendall asked if there were any conflicts on [Page 6 Tab 3](#)
- Chair Kendall made a motion to vote
  - Commissioner Wharton seconded the motion
    - *The motion carried: Unanimous*
- Commissioner Miller stated that on page 6 it seems that Ward 8 is being cut off. It's not a significant drop-off in variance.
- Chair Kendall stated that if you look on the summary page given that there is a breakdown of Ward 8 artists being funded.
- Heran Sereke-Brhan stated that the first summary page (1<sup>st</sup> page in binder) has a Ward by Ward breakdown.
- Chair Kendall asked that we move on to the next set of recommendations on [Page 7 Tab 3](#)
- Chair Kendall asked if there were any conflicts
- Chair Kendall made a motion to vote
  - Commissioner Floyd seconded the motion
    - *The motion carried: Unanimous*
- Chair Kendall mentioned to Commissioner Miller that there are a couple of Ward 8 applicants being funded on this page.
- Heran Sereke-Brhan mentioned that the next 4 pages are for the same cohort that had 4 panels, [Page 8 Tab 3](#)
- Commissioner Wharton asked if there were any conflicts on the first half of the spreadsheet recommendations to be voted on.
- Commissioner Sattarnilasskorn recused herself
- Chair Kendall made a motion to vote
  - Commissioner Miller seconded the motion
    - *The motion carried: Unanimous*
- Commissioner Wharton asked if anyone had a conflict on the second portion of the spreadsheet recommendations to be voted on, [Page 8 Tab 3](#)
- Chair Kendall made a motion to vote
  - Commissioner Miller seconded the motion
    - *The motion carried: Unanimous*
- Commissioner Wharton asked that we move on to [Page 9 Tab 3](#)
- Commissioner Banks asked if there were any conflicts
- Commissioner Floyd recused herself
- Chair Kendall made a motion to vote
  - Commissioner Francis seconded the motion
    - *The motion carried: Unanimous*
- Commissioner Wharton asked the Commissioners to turn to [Page 10 Tab 3](#)
- Chair Kendall asked if there were any conflicts
- Chair Kendall made a motion to vote
  - Commissioner Gates seconded the motion
    - *The motion carried: Unanimous*
- Commissioner Wharton asked the Commissioners to turn to [Page 11 Tab 3](#)
- Chair Kendall asked if there were any conflicts
- Chair Kendall made a motion to vote
  - Commissioner Miller seconded the motion
    - *The motion carried: Unanimous*
- Chair Kendall asked the Commissioners to move on to [Page 12 Tab 3](#)
- Chair Kendall asked if there were any conflicts
- Commissioner Osuchukwu recused himself
- Chair Kendall made a motion to vote

## 09.20.18 Minutes

- Commissioner Ucles seconded the motion
- Chair Kendall stated that the variance was very narrow and asked the team to speak about how they cut it off where it was on the spreadsheet.
- Heran Sereke-Brhan stated that it's hard to adjust 1 and not across the board so the same formula was maintained throughout the cohorts in configuring the recommendations. Sometimes the differential is smaller and sometimes it's bigger but the cut off was around 33% across the board. She stated that it's worth mentioning that by the end of Q4 that CAH ended up at the 60% range after the enhancements were given with the rescinded funds.
- Chair Kendall said that was good to know and moved to vote.
  - *The motion carried: Unanimous*
- Chair Kendall asked to move to the last page in in **tab 3, Page 13**.
- Chair Kendall asked for any conflicts.
- Chair Kendall made a motion to vote
  - Commissioner Banks seconded the motion
    - *The motion carried: Unanimous*
- Heran Sereke-Brhan stated that everyone could move onto Tab 4 to view the recommendations
- Commissioner Wharton asked that everyone look at the summary sheet.
- Chair Kendall stated that she thinks that it's important to note that the budget for the recommendations has increased quite a bit.
- Chair Kendall asked the CAH staff as they were making adjustments to place more money into facilities if it was discussed thoroughly.
- Michael Bigley stated that what was decided is that CAH would be deleting a second cycle of Projects, Events, and Festivals because it is often times the largest applicant pool that CAH gets. It's often considered a free-fall for anyone to apply and CAH decided since there are General Operating support grants that they could shift the money to the Facilities and Buildings cohort to assist with more funding there.
- Chair Kendall stated that that was good because it doesn't take away from individual artists, just a cohort.
- Heran Sereke-Brhan stated that the next page summary of recommendations **Tab 4 Page 1**
- Chair Kendall recused herself
- Commissioner Banks motioned the vote
  - Commissioner Wharton seconded the vote
    - *The motion carried: Unanimous*
- Heran Sereke-Brhan moved to the next portion of tab 4 page 1
- Heran Sereke-Brhan stated that there was a big variance drop off of 14 points between applicant 10 and 11.
- Chair Kendall motioned the vote
  - Commissioner Francis seconded the vote
    - *The motion carried: Unanimous*
- Commissioner Ucles spoke and stated that he had to leave and thanks all of the Commissioners and staff. Commissioner Miller will give the Events Committee report. He hopes that all Commissioners and CAH staff can attend the Mayor's Arts Awards.
- Chair Kendall took a poll of the Commissioners that planned on attending the Mayor's Arts Awards.
- Chair Kendall asked to move on to the next set of recommendations.
- Heran Sereke-Brhan asked everyone to turn to **Pages 1 and 2 of Tab 5**
- Heran Sereke-Brhan stated that this tab is where there were many adjustments as CAH thought they would have an extra 10 million in budget for this program but now that they do not, adjustments had to be made to boost programs.
  - The recommendation is for an over funding of \$1.6 million.
  - An important note is that Benjamin Douglas split the recommendations into two parts based on the organizations budget and size. And then a matrix was developed that looks at an appeal of the project that the organizations have proposed and based on that he thought about will that project be funded externally. Heran stated that the likelihood of fundraising was taken into account for the organizations.

- Heran asked the Commissioners to look 2/3 of the way down the chart on the 12<sup>th</sup> line so they can see funding based on external funding capabilities.
  - If it is not a high chance that the organizations will not get outside funding the recommendation is for 50% of the organizations ask.
  - If there is a high chance for the organization to gain outside funding CAH adjusted the proposed amount accordingly to around 35% of the ask.
  - If the organization is able to fundraise for themselves CAH reduced their funding proposal to 25%.
- Chair Kendall stated that a particular organization seemed to be getting a large amount of funding.
- Heran Sereke-Brhan stated the percentages according to the fundraising to verify the recommendation.
- Commissioner Sattarnilasskorn stated that one organization who was listed as being able to fundraise a lot for themselves were also listed as getting a higher percentage when 6 other organizations listed weren't getting anything.
- Commissioner Sattarnilasskorn noticed on the spreadsheet that one organization 75% of their requested amount and stated that what Heran just mentioned doesn't seem to be applying.
- Michael Bigley stated that we are also looking at the total project amount.
- Commissioner Wharton asked was Benjamin Douglas still in the office. If so can he come in and explain his formula for recommendations since they have to vote on it and need an explanation.
- Chair Kendall said while Michael Bigley grabs Benjamin Douglas that the Commissioners could move on to the next set of recommendations to be voted on.
- Heran Sereke-Brhan asked the Commissioners to move on to **Tab 6 Page 1**.
  - Commissioner Friedman had to exit the conference call and David Markey can do her Arts Education Report.
  - Commissioner Wharton asked were there any conflicts
  - Chair Kendall motioned the vote
    - Commissioner Fleet seconded the motion
      - *The motion carried: Unanimous*
- Chair Kendall mentioned that as they discussed in the last Grants Committee meeting, the Field Trips have been successful.
- David Markey stated that they have been successful, which is one reason behind CAH increasing the max award amount for the program.
- Chair Kendall asked to move to **Page 2 of Tab 6** and stated that it was a good cut off point shown on the spreadsheet.
- Commissioner Wharton asked if there any conflicts.
  - Chair Kendall motioned the vote
    - Commissioner Banks seconded the motion
      - *The motion carried: Unanimous*
- Chair Kendall asked the Commissioners to move on to **Tab 7 Page 1**
- Michael Bigley and Benjamin Douglas came into the meeting.
- Chair Kendall stated that she would recuse herself when they discussed page **2 of Tab 5** as she had a conflict. The Commissioners would be going back to vote on pages 1 and 2 now that Benjamin Douglas entered the room to explain.
- Benjamin Douglas stated that it was in error in the spreadsheet on **Tab 5 Page 1** and the correct number should read \$70, 500.
- Chair Kendall stated that now there was an extra approximately \$70,000 and wanted to know where would that money go now.
- Chair Kendall asked would the extra \$70,000 now go to Facilities or the next cohort.
- Commissioner Wharton asked Benjamin to go and fix the spreadsheet so the Commissioners could vote on the correct funding.c
- Benjamin stated that he would go back to his desk and re-configure the spreadsheet so that the Commissioners could see the correct allocations of funding being recommended to be voted on. The max awarded should be 50% of the amount requested, not 100%.
- Commissioner/Co-Chair Banks stated that they would table Tab 5 Page 1 until Benjamin Douglas fixed the funding allocations.
- Chair Kendall came back in the room

## 09.20.18 Minutes

- Heran Sereke-Brhan asked the Commissioners to turn back to **Tab 7 page 1**
  - Heran stated that there were 2 panels for individuals and 2 panels for organizations
  - For Individual panels the 33 percentile and big variance drop-off was used in the spreadsheet
  - Page 1 of Tab 7 has a 5 point drop and Page 2 of Tab 7 has a 6 point drop.
  - Commissioner Wharton asked if there were any conflicts
  - Chair Kendall motioned the vote
    - Commissioner Banks seconded the motion
      - *The motion carried: Unanimous*
- **Tab 7 Page 2**
  - Chair Kendall, Commissioner Banks, and Commissioner Floyd had to recuse themselves
  - Commissioner Wharton led the motion
  - Commissioner Sattarnilasskorn asked if there was still a quorum
  - Commissioner Wharton asked if anyone was still on the phone
    - Commissioner Glymph responded, making it enough for a quorum
  - Commissioner Wharton motioned the vote
    - Commissioner Sattarnilasskorn seconded the motion
      - *The motion carried: Unanimous*
- Heran Sereke-Brhan asked the Commissioners to turn to **Tab 7 Page 3**
  - Commissioner Wharton asked for any conflicts of interest
  - Heran Sereke-Brhan stated that CAH would be funding 31 out of 35 applications for this program.
  - Chair Kendall motioned the vote
    - Commissioner Sattarnilasskorn seconded the motion
      - *The motion carried: Unanimous*
- Commissioner Wharton asked everyone to turn to **Tab 8 Page 1**
  - Chair Kendall states that this spreadsheet was for individuals.
  - Commissioner Wharton stated that the next page was for organizations for this program in Tab 8.
  - Chair Kendall motioned the vote
    - Commissioner Fleet seconded the motion
    - Chair Kendall asked if there were any conflicts
      - *The motion carried: Unanimous*
- Chair Kendall asked the Commissioners to turn to **Tab 9 Page 1** and look carefully at the raw score where there isn't much difference vs. the percentile which has a larger variation.
  - Chair Kendall stated for this program CAH doesn't want to approve more than 6 grants
  - Michael Bigley stated that 8 were originally recommended and because the variance was so small CAH asked the Consultant could she take on 8 grantees, in which the consultant agreed to do so.
  - Chair Kendall motioned the vote
    - Commissioner Wharton seconded the motion
    - Commissioner Wharton asked if there were any conflicts
      - *The motion carried: Unanimous*
- Commissioner Gates Asked if the Commissioners to move on to do the Public Art recommendations and vote, **Tab 10.**
- Lauren Glover stated that there are 2 sections of Public Art grants
  - The program funds 2 Curatorial exhibitions in the CAH gallery
  - The top 2 ranked are displayed on the screen for the Commissioners to see
  - Commissioner placed a motion to vote
  - Chair Kendall asked if there were any conflicts
    - Commissioner Wharton seconded the motion
      - *The motion carried: Unanimous*
- Commissioner Gates asked the Commissioners to turn to **Tab 11** to vote.
  - Lauren Glover stated that there are a total of 7 recommendations for a total of \$393,662.00

## 09.20.18 Minutes

- Chair Kendall motioned the vote
- Commissioner Wharton asked if there were any conflicts
  - Commissioner Banks seconded the motion
    - *The motion carried: Unanimous*
- Benjamin Douglas entered the room with the correct projected recommendations for **Tab 5 Pages 1 and 2**
  - Chair Kendall recused herself for **Tab 5 Pages 1 and 2**
  - Michael Bigley stated that it's now just a \$20,000 difference and CAH has budgeted for attrition.
  - Commissioner/Co-Chair Banks motioned the vote
  - Commissioner Gates seconded the motion
    - *The motion carried: Unanimous*
- Heran Sereke-Brhan stated that 701 applications were received across all the grants. Last year there were 698 applications. 491 were funded last year for about 70% and this year the recommendation is for 478 applications being funded for about 68%.
- Michael Bigley stated that it's important to know that the number Heran stated does not include the General Operating Support grants (GOS), which have been awarded. If an organization receives GOS they are not able to apply for other types of grants so that did limit the applications.
- Chair Kendall asked the Public Art Committee to give their report.

### Public Art Committee Report

- Commissioner Gates stated that Public Art had 4 panels over the summer with 21 panelists.
- Commissioner Gates stated that the Department of Corrections Mural project was completed on August 31, 2018.
- Commissioner Gates stated that the two guest curatorial exhibits attracted approximately 300 guests during the special events which included 2 opening receptions, 2 artist talks, 1 weekend community day, and 2 closing events.
- Commissioner Gates stated that Zoma Wallace, our resident curator, will be putting up the Art Bank finalists soon.
  - The panels will begin in early October for Art Bank
- Chair Kendall asked if there is anything else to be shared
- Commissioner Wharton requested that the Commissioners
- Lauren stated that all of the Design to Recycle trucks have been completed. 25 were completed with 15 new ones included.
- Lauren Glover stated that Murals DC is wrapping up and although the rain has hindered completing, it will be wrapping up within the next couple of days.
- Lauren Glover stated that 6 walls will be activated for Murals DC.

### Events Committee Report

- Commissioner Miller says that the Labor Day Concert was great and we had the highest number of attendees ever on Sunday night, GOGO night. Saturday was Latin Music and it worked out very well. Having the staff present from CAH and OCTFME was a plus.
- Commissioner Miller The premiere of the film Straight Crankin was a success. The staff worked so hard to put that together so great job.
- Commissioner Miller stated the Mayor's Arts Awards is approaching next week and the color concept is White/Gold.
- Ebony Brown stated the Mayor's Arts Awards is Tuesday, September 25<sup>th</sup> and we are using it to highlight the 50<sup>th</sup> Anniversary for CAH. There will be a white carpet pre-show to begin at 5:30 and the show will begin at 7pm. There will also be a post-show finale at Alero's on U Street.
- Ebony Brown gave instructions to the Commissioners on instructions of what to do when they arrive.
- Chair Kendall stated that she wanted to make certain they confirmed their attendance with her for the Mayor's Arts Awards.
- Ebony Brown stated that the host for the Mayor's Arts Awards is Lamaan Rucker.
- Chair Kendall asked for the Arts Education report She asked David Markey to report out.

### Arts Education Committee Report

## 09.20.18 Minutes

- David Markey said that he would be touching upon a few items. He says that we are very fortunate to have the money in our budget a lot more work around the District:
  - David Markey discussed National Arts in Education Week (September 15, 2018) where 76 classroom educators and arts specialists participated from DCPS and DCPCS at Columbia Heights Education Campus. 90 people RSVP'd.
  - We are building out the Professional Development Institute for September. It has a really important theme that is resonating nationally and his peers around the country are speaking about it. Specifically the idea of socio-emotional work with kids and how often times the cognitive development in young people is at the center of education/development and the socio-emotional piece tends to be an add-on.
    - A lot of people are now saying that you have to flip that to ensure that young people are at a place of socio-emotional security and they feel good about coming to school, secure, and a sense of community so they can learn. He says that as it continues to build that out he will keep everyone in the loop.
  - Every year we offer workshops for access and inclusion for young people and adults of all abilities. We have a little money left in contracts and we are going to have the person who implemented these workshops to work with two of these organizations and their staff to help move forward their plan and focus.
  - David Markey mentioned that CAH is gearing up for a new year of Poetry Out Loud in which Anyssa Saleh(CAH) is working on
  -
- Chair Kendall asked if David ever heard of a book called the Deepest Well about the effects of trauma and how it can really affect learning. She stated that it would be great to have in a workshop.
- David Markey stated that a resource was put together for the artists and teachers of articles and short videos were shown that dealt with socio-emotional learning.
- Chair Kendall asked David Markey if he was getting a better response than previous years
- Commissioner Osuchukwu asked for the name of the book Chair Kendall mentioned
- Chair Kendall says that she will look up the name of the book and get it to the Commissioners
- Commissioner Miller asked if David got a chance to reach out to the previous Larry Neale Award recipients to bring them to the schools and invite them to the Mayor's Arts Awards.
- David Markey says that he will reach out to Ebony Brown to get the past Larry Neale Award recipients and reach out to them
- Chair Kendall says to keep the votes today confidential as they will not be made public until October 1<sup>st</sup>.

### New and Unfinished Business

- Chair Kendall thanked everyone for all of the information discussed today ended the meeting at 6:18pm
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### Adjournment

- Full meeting was adjourned at adjourned at 6:18 PM.
- The next Full Commission Meeting will be October 18<sup>th</sup> at 3:30pm