



DC COMMISSION ON THE ARTS & HUMANITIES

GOVERNANCE COMMITTEE REPORT

The CAH Governance Committee met on Thursday, March 13 at 10am via Zoom Conferencing. In attendance: Committee Chair, Julianne Brienza, presiding. Reggie Van Lee, Chairperson. Gretchen Wharton, Vice-Chairperson. David Martinez and David St. John. Staff Attorney Advisor

The Governance Committee reports the following updates to the full Commission:

Committee Participation & Assignments

The Committee reviewed the Commissioner requirement that each member serve on two to three committees. Members were emailed to confirm their assignments and participation.

Committee Reports & Meeting Notices

Committee Chairs were reminded via email of the following requirement:

"To allow for proper notice, all committee reports shall be sent to the Executive Director, or their designee, at least four (4) days prior to the meeting where the report is to be presented."

Committee Meeting Calendars

Currently, three of the seven committees have submitted a full calendar of meeting dates for the current fiscal year. If Committee Chairs are unable to set a full-year calendar, all members must be notified of meeting dates as they are scheduled. We encourage continued progress on this matter before the fiscal year ends.

Commissioner Participation in Grant Review Panels

All Commissioners are required to serve on at least one grant review panel. However, during the Committee's discussion, it was noted that this requirement is not currently being met. All Commissioners have been emailed regarding this, and staff have been asked for guidance on increasing participation in the next grant cycle.

Sponsorship SOP & BEGA Opinion

The Committee discussed the Standard Operating Procedure (SOP) for Sponsorship and the rationale behind it. The Agency is currently awaiting an opinion from BEGA.

Additionally, it was outlined that the Agency's bylaws state:

"Negotiating and entering into agreements, contracts, or commitments with public or private entities are subject to the advice and direction of the Chair."

The Committee recommends that once the BEGA opinion is received, the SOP be developed to align with the Agency's bylaws, ensuring the Chair's involvement in Sponsorship agreements. This item will be reviewed again at the June Committee Meeting.

Public Information & Communications

Given the current environment, the Committee recommends that the Agency continue to provide information and updates to its constituents as they become available.

New Governance Committee Member

We are thrilled to welcome Commissioner O'Neill as a new member of the Governance Committee!