

## MEMORANDUM

**TO:** All CAH Commissioners  
**FROM:** Commissioner Rhona Wolfe Friedman  
**DATE:** June 8, 2022  
**RE:** Notice of Proposed Bylaws Amendment

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Notice is given that the following proposed bylaws amendment will be moved for consideration at the June 27, 2022, meeting of the full Commission:

To amend Article VI, Committees, Section 3, Executive Committee, by substituting for the entire paragraph the following:

ExComm shall meet monthly or as necessary. It shall include the Chairperson, Vice Chairperson, Treasurer and Secretary of the Commission and the Chairs of all Standing Committees: Arts Education, Finance, Governance, Grants, I.D.E.A, and Public Art. The Chairperson of the Commission shall be the Chair of the Executive Committee and shall be counted in determining the number required for a quorum of the Committee and whether a quorum is present at a meeting of the Committee. ExComm shall have the power to act on behalf of the Board and report to the Board at the following Board meeting. By direction of the Chairperson, the ExComm shall become involved with the duties and responsibilities of CAH. The Committee shall have the authority to approve expenditures of no more than \$3500.00 for arts or humanities purposes, including, but not limited to, grants, events, programs or training of the Board, as long as its purpose is in accordance with CAH Council appropriations. The Chairperson shall have the authority to cancel an ExComm meeting with a majority vote of the Committee. ExComm meetings are open to the public and governed by the Open Meetings Act.

### Rationale

The proposed amendment accomplishes the following:

1. Removes a typographical error (repetitions of officer titles) in the first sentence of the paragraph
2. Further clarifies that the Chairperson of the Commission is the Chair of the Committee and is therefore counted towards a quorum of the Committee
3. Establishes that ExComm meetings are public and governed by the District's Open Meetings Act (this was previously noticed as a proposed amendment itself at the May 16, 2022 regular meeting of the Commission)

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