



DISTRICT ARTS AND HUMANITIES INITIATIVE: FIELD TRIP EXPERIENCES

Application Narrative

This form is designed to support and complement the uploaded Work Samples and Support Materials of your application. It should also provide the necessary details of programmatic scope with the understanding that not all of the details may be available to the applicant at the time of submission.

CAH's goal is for the initiative to help applicants "build out" on the existing field trip programming of their organizations and to use it as an opportunity to create new components to their field trip offerings.

Organization Name:

Project Scope Overview:

(Please give a brief overview of the project scope of your application below)

Section A: Performing Arts Field Trips

Do you plan on offering field trip experiences as part of your application?

Yes

No

If you answered "Yes" to the above question, please answer the following:

Identify the (primary) discipline

What grade grade (group of grades) are you targeting?

Please note, you may only apply to one grade grouping in one discipline

How many field trip experiences do you anticipate offering?

Do you plan on using your own venue?

Yes

No

If you plan on using your own venue, what is the seating capacity?

What is the total number of students you plan to accommodate?

What is the estimated cost of each ticket per student?

The cost of a ticket should be no greater than the cost of regularly priced group tickets for matinee performances at your venue

Do you have specific dates on which you plan to offer field trip experiences?

Date #1

Date #2

Date #3

Date #4

Date #5

Date #6

Section A: Performing Arts Field Trips Total

Section B: Complementary Programming

Do you plan on offering complementary programming such as professional development or pre- and post-show workshops as part of your application?

If your organization plans on offering complementary programming, your application must be supported by curriculum and lesson plans demonstrating past history of successful experience in program implementation in these areas. Your application must also include evidence of the ability of your organization to fill the numbers of projected workshops.

Yes

No

If you answered "Yes" to the above question, please answer the following:

Type of Workshop	Number of Workshops	Cost per Workshop
Professional Dev. for Classroom Teachers		
Pre-Field Trip Workshops at the school site		
Post-Field Trip Workshops at the school site		

Please note, pre- and post-workshops at the venue site on the day of the field trip, must be considered as part of the field trip itself and cannot be billed separately.

Section B: Complementary Programming Total

Section C: Other Costs

Costs directly related to programming should be embedded in either the ticket price for field trips or the cost of professional development/student workshops. Artistic personnel i.e. performers, designers etc. or teaching artist costs should also be included in the ticket price or cost of professional development/student workshops.

Other possible costs associated with program delivery are listed below:

Category	Description	Budget
Marketing		
Transportation		
Evaluation		
Administrative Personnel (Name/Role)	Duties and estimated # of hours x hourly rate	
•		
•		
•		
•		
Venue Rental (if applicable)		
Other		

Section C: Other Costs Total:

Section D: Total Project Budget

Please list aggregated figures from the above sections in the box below:

Section	Total Budget
Section A: Field Trip Experiences	
Section B: Complementary Programming	
Section C: Other Costs	
Grand Total:	