



FY 2021 PROJECT-BASED GRANT: PROJECTS, EVENTS, or FESTIVALS (INDIVIDUALS) QUESTIONS

Applicants may submit one (1) Projects, Events, or Festivals application per grant cycle

FY 2021

Projects by Individuals

RFA Release: Wednesday | June 10, 2020 | 4:00pm

Submission Deadline: Friday | July 24, 2020 | 4:00pm

Grant Period: October 1, 2020 to September 30, 2021

Award Amount: Individuals may apply for up to \$7,500

Projects, Events, or Festivals (Individual) Project Grant Application Questions

Overview

Project Title:

(10 Words)

(Required)

Amount Requested:

(Required)

Type of Support:

(Required – Project Support)

Project Start Date:
(Required - Tip: Must be on or after October 1, 2020)

Project End Date:
(Required - Tip: Must be on or before September 30, 2021)

Provide a brief summary of the project.
(200 Words)
(Required)

Have you received a grant from CAH within the past 5 years?
(Required)

Have you applied for a grant from CAH within the past 5 years?
(Required)

Has your address changed in the past 12 months?
(Required - If yes, please notify the grant manager)

Request

Applicant Profile

Applicant First Name:
(Required)

Applicant Middle Name:
(Required)

Applicant Last Name:
(Required)

Suffix:

Applicant Street 1:
(Required)

Applicant Street 2:

Applicant City:
(Required)

Applicant State:
(Required)

Applicant Zip:
(Required)

Applicant Email Address:
(Required)

Applicant Secondary Email:

Applicant Phone:
(Required)

Applicant Secondary Phone:

Applicant Website:

Applicant SSN:
(Required)

Applicant Discipline:
(Required)

In which ward does the applicant reside?
(Required)

Request Details

Applicant doing business as (how applicant would like name to appear in public documents):
(Required)

Artist and Humanities Practitioner Type:
(Required)

Arts/Humanities Education Population, if applicable:
(Required)

Project Descriptors:
(Required)

Project Discipline:
(Required)

Type of Activity:
(Required)

Is this a project, events, or a festival? (If "festival", then the applicant MUST provide a "Letter of Project Site Agreement" in the Work Sample and Uploads tab.)

(Required)

Provide a timeline and/or schedule of planned activities related to the grant request.

(300 Words)

(Required - Tip: Include dates)

Expected number of arts and/or humanities practitioners paid by this grant request (in whole or in part):

(Required - Tip: Numeric answers only)

Provide past examples executing activities similar to this request. Responses may include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects.

(300 Words)

(Required)

What personnel does the applicant use to implement the project? Of these, how many are DC-residents?

(200 Words)

(Required)

District Impact & Engagement

Which ward(s) will the activities impact?

(Required)

Expected number of individuals directly impacted by this request:

(Required)

Define the DC target population for this project. In what ways does this project impact the District and meet the unique demands of the target population?

(400 Words)

(Required)

How will the applicant market its activities to specified target populations in DC? What are the direct efforts to engage these populations? How does the applicant evaluate this engagement?

(300 Words)

(Required)

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If none, explain why. What are the anticipated modes of evaluation the applicant will employ?

(300 Words)

(Required)

If partnerships are involved in any of the activities discussed above, provide relevant details and/or documentation (e.g. financial, resource-sharing, or in-kind). If not, explain why.

(300 Words)

(Required)

How does the applicant ensure all activities and modes of engagement are accessible to District residents and visitors with disabilities and of all backgrounds? Discuss the applicant's strategies to include people of with disabilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information, review the Americans with Disabilities Act, the FY18 Guide to Grants and DC Human Rights Act of 1977.)

(200 Words)

(Required)

Financial Capacity, Management and Sustainability

Total Project Budget:

(Required)

Provide a budget narrative. Include clarifying information that may help understanding.

(200 Words)

(Required)

Is there anything specific the panel should know about the applicant's finances?

(100 Words)

(Required)

Describe the applicant's approach to obtaining insurance to cover project activities.

(200 Words)

(Required)

Budget

(Budget Tab, Required)

Please enter the Project Income and Project Expense line items. Use the "Description" field below to denote which expenses will be charged to the CAH award and the amount of those expenses. For support of purchase, enter placeholder items to successfully complete the application and submit. (Required)

Work Samples & Uploads

Provide a statement describing how the content of the work sample(s) best represent(s) the applicant and/or the work supported by the request.

(400 Words)

(Required)

Artist Résumé/CV:

(Required)

Certificate of Clean Hands:

(Required – For instructions on how to generate a certificate of clean hands, please visit: [My Tax DC](#). Clean hands certificate is required to be dated within 30 days of application submission)

DC Driver's License or DC ID Card:

(Required)

Statement of Certification:

(Required – Template may be found at: <http://dcarts.dc.gov/page/managing-grant-awards>)

Support Material(s):

(Required)

Signed IR Form W-9:

(Required - Post office boxes are prohibited. The applicant's address MUST match the address in the grants portal, the address on file in the DC Government's PASS system, and the address registered in the DC Vendor Portal. Only the October 2018 version of the W9 form may be used and the form must be dated at the time of application submission:

<http://dcarts.dc.gov/page/managing-grant-awards>)

Work Sample(s):

Please use the Media Viewer to upload images (JPG, PNG, GIF), videos (MP4, YouTube, Vimeo), and/or audio (MP3) work samples. If your work sample(s) are not photo, video, or audio files, or if you need to include an image identification list, please use the Work Sample field below. If your work sample(s) are exclusively photo, video and/or audio files, please upload a placeholder file to the Work Sample field below.

(Required - Tip: Make sure you can see/play work samples before submitting)