



DC COMMISSION ON
THE ARTS & HUMANITIES

**REQUEST FOR APPLICATIONS
FY2019
PROJECT-BASED GRANTS:
EAST OF THE RIVER (EOR)**

Applicants may submit one (1) East of the River application per grant cycle

**Organizations may request up to \$35,000
Deadline: Friday, June 8, 2018 4:00 pm Eastern Time (ET)**

Government of the District of Columbia
Commission on the Arts and Humanities
200 I (Eye) Street, SE, Suite 1400
Washington, DC 20003



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THE ARTS & HUMANITIES

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FY 2019

East of the River Organization

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Questions

Work Samples & Uploads

Provide a statement describing how the content of the work sample best represents the applicant and/or the work supported by the request.

(400 Words)

(Required)

FY16 IRS Form 990:

(Required)

Arrest and Conviction Form:

(Required)

Certificate of Clean Hands:

(Required) *within 30 days of deadline*

Certificate of Insurance

(Required)

IRS Letter of Determination:

(Required)

Statement of Certification:

(Required) *dated at time of submission*

W-9:

(Required) *dated within 30 days of deadline*

Work Sample:

(Required)

Support Material:
(Required)

Resume(s) of Key Personnel:
(Required)

Current Board of Directors with roles and responsibilities:
(Required)

Overview

Project Title:
(10 Words)
(Required)

Amount Requested:
(Required)

Type of Support:
(Required)

Project Start Date:
(Required) *must be on or after Oct. 1*

Project End Date:
(Required) *must be on or before Sept. 30*

Provide a brief summary of the project (October 1, 2017 through September 30, 2018).
(200 Words)
(Required)

Have you received a grant from CAH within the past 5 years?
(Required)

Have you applied for a grant from CAH within the past 5 years?
(Required)

Has your address changed in the past 12 months?
(Required)

Request

Organization Profile

In which Ward is the applicants headquarters located?
(Required)

Legal Status:
(Required)

Applicant Discipline:
(Required)

Institution Type:
(Required)

Organizational Founding Date:
(Required)

Provide the organization's mission and vision.
(200 words)

Please list the organization top three accomplishments from the past two years?
(200 words)

Request Details

Artist Type:
(Required)

Arts Education Population, if applicable:
(Required)

Project Descriptors:
(Required)

Project Discipline:
(Required)

Type of Activity:
(Required)

Provide a timeline and/or schedule of planned activities related to the grant request.
(300 Words)
(Required)

Expected number of arts and humanities professionals paid by this grant request (in whole or in part):
(Required)

Provide past examples executing activities similar to this request. Responses can include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects.
(300 Words)
(Required)

What personnel does the applicant use to implement the project? Of these, how many are DC residents?

(200 Words)

(Required)

Define how this project helps achieve the applicant's mission and/or furthers the applicant's goals.

(200 Words)

(Required)

Would you like to present your grant proposal to the Advisory Review Panel? Preparing a 5-7 minute presentation outlining the grant proposal provides an opportunity for each organization to explain details of their grant request. Should you choose this option, you will be provided with a specific date and time to present to the Advisory Review Panel.

(Required)

Ward 7 and/or 8 Impact & Engagement

Which ward(s) will the activities and/or programs funded by an East of the River grant impact?

(Required)

Expected number of individuals directly impacted by this request?

(Required)

Define the DC target population for this project? In what ways does the project uniquely serve East of the River target populations?

(400 Words)

(Required)

How will the applicant market the project to specified target audiences in ward 7 and/or ward 8? What are the direct efforts to engage the community? How does the applicant evaluate this engagement?

(300 Words)

(Required)

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If none, explain why. What are the anticipated modes of evaluation the applicant will employ?

(300 Words)

(Required)

If partnerships are involved in any of the activities, provide relevant details such as financial, resource sharing and/or as in-kind?

(300 Words)

(Required)

How does the applicant ensure all activities and modes of engagement are accessible to District residents and visitors of all abilities and backgrounds? Discuss the applicant’s strategies to include people of all abilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information, review the Americans with Disabilities Act, the Guide to Grants, and DC Human Rights Act of 1977.)

(200 Words)

(Required)

Financial Capacity, Management and Sustainability:

Organizational Cash Expenses:

(Required) most recent year cash expenses

Total Project Budget:

(Required)

Provide a budget narrative.

(300 Words)

(Required)

Is there anything specific that the panel should know about the applicant’s finances?

(100 Words)

Budget

(Budget Tab, Required)

Please enter the Project Income and Project Expense line items. Use the “Description” field below to denote which expenses will be charged to the CAH award and the amount of those expenses.

(Required)

Project Income

(Required)

Project Expenses

(Required)