



**FY 2018  
PROJECT-BASED CONTRACT**

**SPECIAL ARTS INITIATIVE:  
CELEBRATE THE CREATIVE SPARK!**

Applicants may submit one (1) Special Arts Initiative application per fiscal year cycle

**Projects by Individuals**

Individuals may request up to \$1,500

Deadline: Friday, November 17, 2017 at 4:00PM EST

Award recipients must implement programming between  
Monday, February 12, 2018 and Friday, April 13, 2018.

Government of the District of Columbia  
Commission on the Arts and Humanities  
200 I (Eye) Street, SE, Suite 1400  
Washington, DC 20003

## Questions

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### **Work Samples & Uploads**

Provide a statement describing how and why the arts, humanities, and/or arts education content or scope of services in the materials uploaded best represent the applicant.

(400 Words)

(Required)

Work Sample:

(Required: Unit Plan can be uploaded in this field)

Support Materials:

(Include resume(s) of key personnel involved in the project. Sample curriculum, testimonies etc. may be uploaded in this tab)

Arrest and Conviction Statement (template here: <http://dcarts.dc.gov/page/managing-grant-awards>):

(Required)

Certificate of Clean Hands (visit <http://dcarts.dc.gov/page/managing-grant-awards> for instructions on how to generate a certificate of clean hands):

(Required)

Tip: Dated within 30 days of the deadline

Certificate of Insurance:

(Required if awarded. Upload if available)

Statement of Certification (template here: <http://dcarts.dc.gov/page/managing-grant-awards>):

(Required)

Tip: Dated at time of submission

W-9:

(Required)

Tip: Dated within 30 days of the deadline

ACH Firm (Direct Deposit):

(Include only if applicant is a new awardee or bank details have changed since last award)

### **Overview**

Project Title:

(10 Words)

(Required)

Amount Requested:

(Required: \$1,500)

Type of Support:  
(Required: Project-based)

Project Begin Date:  
(Required: February 12, 2018)

Project End Date:  
(Required: April 13, 2018)

Briefly detail the arts and humanities activities and goals during the grant period:  
(200 Words)  
(Required)

Have you applied for a grant from CAH within the past 5 years?  
(Required)

Have you received a grant from CAH within the past 5 years?  
(Required)

Has your address changed in the past 12 months?  
(Required)

## **Request**

### **Applicant Profile**

Applicant First Name:  
(Required)

Applicant Middle Name:  
(Required)

Applicant Last Name:  
(Required)

Applicant Suffix:

Applicant Street 1:  
(Required)

Applicant Street 2:

Applicant City:  
(Required)

Applicant State:  
(Required)

Applicant Zipcode  
(Required)

Applicant Login Email:  
(Required)

Applicant Secondary Email:

Applicant Phone:  
(Required)

Applicant Secondary Phone:

Applicant Fax:

Applicant Website:

Applicant LinkedIn:

In which ward is the applicant located?  
(Required)

Applicant Discipline:  
(Required)

Artistic Statement:  
(Required)

### **Request Details**

If applicable, provide past examples executing activities similar to this request. If not applicable, please describe why. Responses can include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects.

(300 Words)  
(Required)

### **District Impact & Engagement**

Which ward(s) do your activities and/or programs impact through audience attendance and/or participation?

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If none, explain why. What are the anticipated modes of evaluation the applicant will employ?

(300 Words)  
(Required)