



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team

we are live!

Nasreen

Good Afternoon!

CAH Grants Team

Good afternoon, Nasreen!

Sasha Sinclair

RE: Birth Name/Professional Artist name - My professional artist name (Sasha Sinclair) is different from my birth name (Diedre Tillery). How do I document that on the grant application so that it is clear? I am concerned there will be confusion because all my supporting documents and work samples will reference my artist name. The only place I can see to document that is on the W-9. Is there an appropriate place anywhere else to do this?

Jah Kente Internat

Should I can't hear anything. Is just typing and reading?

CAH Grants Team (Khalid Randolph)

Hi Jah kente, this is Khalid. it is a web-chat.



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team

Sasha - if you file your taxes as Diedre Tillery, then you should set your account up under that name. You could set it up as Diedre Tillery (aka Sasha Sinclair).

Nasreen

For the Public Art Building Communities Grant, can you define what type of art mediums are acceptable? For example, I create digital art that can be shared online or projected in public spaces. Topics covering gender rights and human rights. Would that qualify?

CAH Grants Team

Hi Nasreen, Kyra from the Public Art team is preparing the answer for you. Please standby...

CAH Grants Team

Hello Nasreen, digital art is acceptable as long as it is publicly accessible. Page 16 of the PABC guidelines details accepted mediums, including Media Arts and Photography.

CAH Grants Team

Hi, Nasreen -- we're getting you an answer. More shortly.



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Sasha Sinclair

2nd question - Re: Certificate of Insurance - What type of insurance do I need? Do I need to already have the insurance purchased and is that proof the certificate of insurance? Or can I show the quote of the insurance I intend to purchase if I get the grant as the Certificate of Insurance?

Nasreen

Q2: When will I be able to apply for the next round of Arts and Humanities Fellowship Program (AHFP)?

CAH Grants Team (Benjamin Douglas)

Hi Nasreen, this is Benjamin. We've not yet set the dates for FY19 AHFP, but we expect that it will likely be early summer.

CAH Grants Team (Khalid Randolph)

I am working on your question John Devlin - this is Khalid

CAH Grants Team (David Markey)

Sasha - you will need general liability insurance. A quote from a company will suffice for inclusion with your application, but you will need to secure insurance asap should your project be funded. Best, David

Sarah Grime

I noticed in the eligibility for PEF grants that organizations proposing projects that serve youth will not be considered. What age limit is it?



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Sasha Sinclair

Thanks, David!

Nasreen

Q3: Where can I find a list of the sister cities that are eligible? In terms of the application process, is there a specific type of art work that would be generated through the collaboration that you would want defined in the proposal?

CAH Grants Team

Hi Nasreen, that list is available on page 4 of the guidelines, which can be found on our website. In terms of the application, you should provide work samples that are relevant to the project that you are proposing. (e.g. if you're planning an abstract art exhibit, provide work samples from previous similar projects.)

CAH Grants Team (David Markey)

Hey Sarah - your project can be multi-generational one, but not with sole focus on youth. Youth should be post-high-school-aged. Happy to chat with you offline about some other arts education opportunities should you work with children and youth. Best, David

John Devlin

Thank you!



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Sasha Sinclair

Last question: Re: Project Descriptors in the PEF Grant – What are these? I don't see an explanation of what this is in the guide or in the online portal. What is an acceptable answer to this? Thanks!

CAH Grants Team (Regan Spurlock)

Hello! This is Regan from the grants team. The Project Descriptors is a drop-down multiple choice of options that we report to the National Endowment to the Arts.

Sarah Grime

Thank you David. I would love to chat with you offline about some other arts education opportunities.

CAH Grants Team (David Markey)

Sarah - please feel free to email me at david.markey@dc.gov or call me at (202) 671-1354.

Ayo - Alumni from

Can we purchase venue insurance that covers only the day of?

CAH Grants Team (Benjamen Douglas)

Hi Ayo, this is Benjamen. Yes. There's no need to insure more than the event itself. (The asterisk here is that if you've got load-in or strike before or after the event, you'll want to make sure those days are covered as well.)



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

John Devlin

Two questions regarding the LiftOff grant program! 1) as this is a capacity-building grant, we hope to use the funds towards a salary for a part-time administrative position. However, the guidelines state that the grant still subject to the 35% administrative cap. Is this indeed the case? 2) the guideline states that liftoff funds cannot support projects covered by other grants. If this funds an admin position, that person will likely be working to help implement programming related to already-awarded grants. Any advice? Thank you for taking the time to help us today!

CAH Grants Team (Khalid Randolph)

This is Khalid. Question from John Devlin. This is a capacity building program with a peer learning component. If that person is a part of your capacity building resource - it will not count. This is not a project grant. If the admin person is funded by another grant - it would be considered double dipping - did I understand your second part of the question correctly.

Nasreen

Q4: For the Projects, Events or Festivals (PEF) Cycle 1 – Would creating a video series for a local DC organization focused on gender rights qualify as a project?

CAH Grants Team (Regan Spurlock)

Hi Nasreen, this is Regan. Maybe. Please take a look at the guidelines. Projects should impact DC residents through the arts and humanities.

Ayo - Alumni from

Can budget cover travel and accommodations fro honorees?



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team (Heran Sereke-Brhan)

Hi Ayo, Heran here. Budget can cover travel and accommodations for honorees if it is appropriately itemized.

Nasreen

Page 4 of the grants guidelines: <https://dcarts.dc.gov/node/1154095>

CAH Grants Team

Hi Nasreen, that's the Guide to Grants. The guidelines are specific to the particular grant and can be found here: <https://dcarts.dc.gov/page/current-grant-opportunities>

Ayo - Alumni from

We are not doing a festival. Do we still need a Letter of Project site agreement?

CAH Grants Team (Regan Spurlock)

Hello! This is Regan. All PEF applicants will need to have some item uploaded into the Letter of Project Site Agreement field. Many applicants will use their own venue and others may need to rent or use another venue. Panelists will want to know the venue. A letter from the site confirming help panelists know the event will happen.

Sasha Sinclair

Thanks Regan! That's all for me. Thank you everyone for your help. Have a great weekend!



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team

Thanks, Sasha! Have a great weekend!

Ayo - Alumni from

Must the grant money be spent by September 30, 2018, or must the event also take place by September 31, 2018?

Ayo

Please address (expand upon) this requirement included in the PEF eligibility requirements for organizations: "Have a commitment to provide arts, humanities and education programs to the residents of Washington, DC..." It appears to limit eligibility to organizations that have the arts, humanities and/or education as a focus.

CAH Grants Team (Benjamin Douglas)

Hi Ayo, this is Benjamin. That's for nationally-focused arts and humanities organizations. Other 501(c)3s may apply

Ayo - Alumni from

Must the grant money be spent by September 30, 2018, or must the event also take place by September 31, 2018?

CAH Grants Team (David Markey)

Ayo - there are only 30 days in September. Best, David



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Christine MacDonald

Question about PEF proposals: We have a PEF proposal that was rejected in the spring, perhaps in part or full because we included an activity—painting a street mural—that we didn't realize was prohibited. When we didn't get all the funds we needed, we divided the project into two phases and completed phase 1 during FY17 with very strong results. Can we submit phase 2 of the project to PEF (omitting the mural, of course) for the Oct. 20 deadline?

CAH Grants Team (Regan Spurlock)

Hi Christine. This is Regan. Please take a look at the project eligibility requirements in the FY18 PEF Cycle 2 guidelines. Again, public art programming is not included nor may projects that have already been presented to an FY18 panel. Project applications for Cycle 2 must be new or expanded.

Nasreen

Thank you Kyra

Nasreen

Thank you Regan

CAH Grants Team

Hi John...I'm on it...give me a second..



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Valerie

Can travel cover the sister city designer as well as the grant applicant. Goal: Exhibition cover 2 designers

CAH Grants Team (Benjamen Douglas)

Hi Valerie, this is Benjamen. The travel (and grant itself) can certainly be used for two designers.

Ayo - Alumni from

So there are. Thanks! Must the event take place by September 30th?

CAH Grants Team

Hi Ayo - yes, all expenses related to the project and project activities must occur by September 30, 2018,

John Devlin

Hi Khalid- that sounds good! Our specific situation is that we already received a PEF grant for this year. So we want to make sure that if we receive a liftoff spot, and use those funds to pay a part time admin (who would be the representative in the program), that the person would still be able to implement our PEF programming. And, our plan would be for 100% of the liftoff funds (we would be 15k max) would be paid to that person. But in the guidelines, it still states that only 35% can be used towards any admin personnel costs. And I just want to make sure that is not the case for this specific program



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team (Khalid Randolph)

Hi John, your answer appears you are trying to leverage LiftOff to support PEF - which would not be allowed. The liftoff grant is to support a vision the organization has over the next 3 years - and the resources aligned to that vision. I would be happy to talk with you after the chat...you can send me an email with phone at khalid.randolph@dc.gov

John Devlin

Thanks Khalid. That makes sense and I'll clarify my question via email.

Ayo - Alumni from

Got it. That's it for me. You've been helpful. Thanks so much and have a great weekend!

Christine MacDonald

Hi Regan, to follow up on my PEF question, so we'd need to show we've expanded on our rejected proposal from last spring in order to be considered? But if we can make that case we can apply and not be disqualified?

CAH Grants Team

Yes, a project would have to be new or expanded. When you begin the application you must acknowledge that the project has not come before a CAH panel in FY18.



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Ayo

Hi Benjamin - Somehow, my question merged with Alumni from DC Black Repertory. We are not affiliated. Just to be clear, does your answer refer to my question about the PEF eligibility requirement concerning organizational focus on arts, humanities and/or education? We are a faith based organization.

CAH Grants Team

Hi Ayo, so weird! It does, indeed. As long as your 501(c)3 meets the other eligibility criteria (be at least one year old, based in DC, etc.)

Alison B

Hi DCCAH team! Recognizing you may not have an answer at this time ... but do you know if the Liftoff program will be offered again in future years, like Upstart, or is this more likely to be a one-time opportunity?

Ayo

Also, does the match requirement for organizations need to be on hand at the time of application or at the time of award, if selected? (Re: PEF)

CAH Grants Team (David Markey)

Ayo - you do not need to have the cash in hand at the time of the application, but it would strengthen your application to have "irons in the fire" where other funding support is concerned. If you can provide a list of possible funders/sources of earned and contributed income, that would be super! Best, David



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

Christine MacDonald

Thank you

CAH Grants Team

Thanks, Christine! Have a great weekend!

CAH Grants Team (Khalid Randolph)

Hi Alison B. This is Khalid. We hope in our inaugural year that we make considerable progress and find that the need matched the communities need. So it is "my" hope, along with the CAH that we continue this program. However, we are in the inaugural year. We do not consider lift off a "pilot" program and was deliberate not to publish it as a pilot. We anticipate the need will be around for years. I hope this helps.

Christine MacDonald

Thanks. Have a great weekend too, everybody!

Ayo

Another PEF question, please. RE: Applicants are prohibited from submitting PEF applications for projects that provide activities for children or youth. Any application proposing a project, event, or festival for children or youth will be deemed ineligible. Our event is a family festival that is open to and provides age-appropriate arts and education activities for children as a part of the programming.



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team (Regan Spurlock)

Hi Ayo. This is Regan. Family-friendly events are eligible. Programs for children and youth (only) are ineligible.

Ayo

Please address the requirement concerning children. Thanks.

CAH Grants Team

Hi Ayo. If you are at thinking of programs for children and youth, please keep a lookout for the Celebrate for the Creative Spark program opening soon. David Markey will be overseeing this program.

Ayo

Okay, thanks, Regan!

CAH Grants Team

You are welcome!

Alison B

thanks khalid! have a nice weekend!



**DC Commission on the Arts and Humanities
FY18 Grants Web Chat Session
Friday, October 13, 2017
2:30 PM – 3:30 PM EST**

CAH Grants Team

you are welcome!

Ayo

Thank you for alerting me about Celebrate for the Creative Spark program. Although the event we are currently seeking support for is not exclusively focused on children and youth, I appreciate the heads up and will follow through to learn more about the program.

CAH Grants Team (David Markey)

Ayo - feel free to reach out to me should you be interested in the Creative Spark! david.markey@dc.gov.

Best, David

Ayo

Finally, re: Organizations participating in the FY18 General Operating Support (GOS) program may apply for new or expanded project opportunities that were not submitted as part of their FY18 GOS application. It seems we missed this opportunity for FY18, however, I would like to learn more... Is all the info on the website?
Thanks.

CAH Grants Team

Hi Ayo, Yup! We anticipate offering an FY19 GOS grant. We anticipate this program opening in the late winter / spring. You may access the FY18 guidelines for reference on our website under "Closed Grant Opportunities" to get a sense of how that program worked.