

Full Commission Meeting Minutes

11/16/17 3:30pm – 6:00pm
200 I Street SE, DC 20003
OCTO: Fifth Floor, RM 5403

Attending Commissioners: Kay Kendall, CHAIR; Stacie Banks, Edmund Fleet (Call-in), Rhona Friedman, Darrin Glymph (Call-in), Lawrence Green, MaryAnn Miller, Elvi Moore, Maria Rooney, Cicie Sattarnilasskorn, Jose Ucles, Gretchen Wharton

Not In Attendance: Commissioner(s) Susan Clampitt, Haili Francis, Alma Gates, Miles Gray, Josef Palermo

Attending Staff Members: Arthur Espinoza, Jr., EXECUTIVE DIRECTOR; Michael Bigley, Heran Sereke-Brhan, Ebony Brown, Earica Busby, Lauren Dugas Glover, David Markey, Dominique Marsalek, Jeffrey Scott, Rhea Beckett, Derek Younger

The Full Commission meeting of the DC Commission on the Arts and Humanities was called to order on November 16, 3:58pm at 200 I St. SE, DC 20003, Room 5403.

Adoption of the November Agenda

- Chair Kendall introduced the agenda as presented. Commissioner Wharton moved to adopt the agenda. The motion was seconded by Commissioner Miller.
 - *The motion carried; Unanimous.*
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Adoption of the October minutes

- Chair Kendall introduced the minutes of October Full Commission meeting.
 - Commissioner Ucles moved to adopt the minutes as presented. The motion was seconded by Commissioner Friedman.
 - *The motion carried; Unanimous.*
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Chairperson's Report

- Chair Kendall announced the passing away of CAH's Poet Laureate Dolores Kendrick and the coming Memorial Service at Immaculate Conception Catholic Church (1315 8th St NW) on November 29 at 10:30am.
- Chair Kendall called for a moment of silence and/or prayer in memory of Dolores Kendrick.

Finance Committee Report

- Commissioner Moore introduced the budget overview for FY18 with much of the granting yet to come.
- Commissioner Moore noted that since it is the very beginning of the fiscal year, there is not much to report yet.

Events Committee Report

- Commissioner Miller noted the tentative event calendar for FY18.
- Commissioner Ucles announced that nominations for the Mayor's Arts Awards will be **on Wednesday** (11/22/17).
- Executive Director Espinoza confirmed that Velocity DC will not be continued for the FY18 year and an evaluation will begin on the advancement of alternate programming.

Grants Committee Report

- Commissioner Wharton announced that 175 applications were submitted for the current FY18 grant cycle.
- Commissioner Wharton reminded the Commission that Panelists are always in demand, especially East of the River (EOR) panelists.
- Commissioner Wharton updated the Full Commission on the status of the Pay for Panelists legislation, noting that the legislation is currently under review with the Executive Office of the Mayor.
- Commissioner Wharton noted that the GPIP program for reviewing current grant programming is under way.
- Commissioner Wharton called attention to the current draft of proposed grants policy **to be presented for a vote at the next Full Commission meeting.**
- Commissioner Wharton asked that if any Commissioners have edits or comments on the proposed policy draft, **please email them to CAH's Legislative Affairs advisor before the next meeting** (Dominique.marsalek@dc.gov).

- Chair Kendall explained that when grants committee met last, the committee decided to consider how to address these concerns presented during the public comment period, as well as, to review any information presented during the Full Commission public comment period at the next grants committee meeting.

Public Art Committee Report

- Public Art Manager Lauren Dugas Glover updated the Commission on the status of the Marion Barry Statue and the pending resolution before City Council.
- Ms. Glover noted that the permits for the project are waiting on final approval through City Council.
- Chair Kendall requested that Ms. Glover discuss the “Art on the Move” public art project idea for celebrating the 50th anniversary of CAH.
- Ms. Glover explained to the Full Commission that there is current discussion within the Public Art Committee on possibly celebrating the 50th anniversary of the agency by covering all the DPW trucks in DC with artwork. The mobile art project would allow artwork to reach all eight wards.
- Chair Kendall noted that the Public Art Committee Chair, Commissioner Gates, was currently speaking on a panel at American University and thus, her absence today.

Arts Education Committee Report

- Commissioner Friedman announced that the **2nd Annual Arts Education Symposium** is scheduled for **December 11 from 8:30am – 1:00pm at the Library of Congress.**
- Commissioner Friedman explained that there would be two panels of speakers with a 45 minute break. During the break, the Library of Congress will be showing original artist artifacts.
- Additionally, Commissioner Friedman noted that Councilmember Grosso will be hosting public round tables on arts education in the District over the coming months.

Executive Director's Report

- Executive Director Espinoza submitted a written report.
- Executive Director Espinoza noted that next meeting will have votes on grants and grants policy.
- Executive Director Espinoza noted that FY18 grant awards were announced on October 2nd. These grant awards are currently being processed and prepared for payments. CAH’s goal is to issue all first payments by December 31.
- Executive Director Espinoza noted that FY18 Cycle 2 grant applications are currently under review. Panels for this cycle will begin on November 20 and continue through December 8.
- CAH has begun developing its Grants Process Improvement Plan (GPIP). The stated objectives are:
 - 1. Define procedures for the success of staff;
 - 2. Rectify discrepancies which currently exists;
 - 3. Establish consistency across departments and materials;
 - 4. Create performance metrics; and
 - 5. Improve internal/external service and communications
- Executive Director Espinoza reported that on October 30, CAH led a Business of the Arts workshop on universal accessibility within the arts. The workshop was led by Steve Landau of Touch Graphics, during which he shared ways to improve the accessibility of art for people who are blind or have low vision. On November 13, CAH hosted a Business of the Arts workshop focused on networking for artists.
- Commissioner Green inquired whether Director Espinoza attends community events as a representative of CAH and whether Commissioners should do the same.
- Director Espinoza confirmed attendance of community events as a representative of CAH. He affirmed that solicitations for tickets to events are not permitted in his capacity. Whenever Commissioners are requested to attend by the public, the invitations are sent promptly to DCBC email accounts.
- Discussion on attending public events ensued led by Commissioner Friedman.
- Chair Kendall announced that the **next Full Commission meeting will be December 14** and Commissioners will be voting on grants and policy. A quorum will be necessary and attendance is important.

Adjournment

- The meeting was adjourned at 5:20PM.