

Full Commission Meeting Minutes

03/22/18 4:00pm – 5:10pm

200 I Street SE, Fifth Floor, RM 5403

Washington, DC 20003

Attending Commissioners: Kay Kendall, Chair; Stacie Banks, Susan Clampitt, Cicie Sattarnilasskorn, Edmund Fleet, Rhona Friedman, Alma Gates, Darrin Glymph, Lawrence Green, Maryann Miller, Josef Palermo, Maria Rooney, Jose Uclés, Gretchen Wharton

Not In Attendance: Commissioner(s) Haili Francis and Miles Gray

Attending Staff Members: Arthur Espinoza, Jr., Executive Director; Michael Bigley, Carl Wilson, Ebony Brown, Earica Busby, Lauren Dugas Glover, Dominique Marsalek, Patrick Realiza, Jeffrey Scott, Derek Younger

The Full Commission meeting of the Commission on the Arts and Humanities (CAH) was called to order on March 22, 2018 at 4:00pm, at 200 I St. SE, Room 5403, Washington DC 20003

Adoption of the March Agenda

- Chair Kendall introduced the agenda as presented.
- Commissioner Uclés moved to accept the agenda presented. The motion was seconded by Commissioner Clampitt.
 - *The motion carried; Unanimous.*

Adoption of the January minutes

- Chair Kendall introduced the minutes of February Full Commission meeting.
- Commissioner Sattarnilasskorn moved to accept the minutes presented. The motion was seconded by Commissioner Banks.
 - *The motion carried; Unanimous.*

Chairperson's Report

- Chair Kendall inquired into the South by South West (SXSW) Conference.
 - Executive Director Espinoza reported that an agency representative successfully attended for a couple of days with DMPED and OCTFME staff.
- Chair Kendall congratulated the staff on the successful completion of the Marion Barry Commemorative Statue and dedication event.
- Chair Kendall requested Committee Reports from Committee Chairs beginning with the Finance Committee.

Finance Committee Report

- Commissioner Sattarnilasskorn reported that all grants that have been budgeted are in the process of being executed.
- Executive Director Espinoza pointed out that a few projects are still pending and CAH is tracking on budget normally.
- Chair Kendall requested Commissioner Wharton recuse herself for the coming Finance Committee vote.
- Commissioner Wharton recused herself from the meeting.
- Commissioner Sattarnilasskorn explained that currently “Art All Night” is budgeted at \$150,000. DSLBD is requesting increasing the budget to \$200,000. The Finance Committee is subsequently recommending increasing the budget to \$200,000.
 - Commissioner Fleet inquired into what the budget was last year.
 - Executive Director Espinoza responded stating that it was \$150,000 originally with an additional \$50,000 increase later. The total expenditure by CAH was \$200,000.
 - Commissioner Clampitt inquired into what percentage CAH’s funding will be to the total budget.
 - Executive Director Espinoza explained that this hasn’t been determined yet and CAH has asked that they carry out a matching funds program.
 - Commissioner Sattarnilasskorn moved to accept the recommendation from Finance Committee raising the budget to \$200,000.
 - The motion was seconded by Commissioner Glymph.
 - *The motion carried; Unanimous.*

Grants and Panels Committee Report

- Commissioner Wharton reported on the Grants and Panels Committee meetings that occurred in the past month. One of the items on the agenda for the past month has been the Grants and Panels Improvement Process (GPIP) to analyze current grants practices and to brainstorm improved methodology for greater results.
- Commissioner Wharton noted that the Grants Department is experiencing a ten percent increase in applications from last cycle.
- Commissioner Wharton explained that the current Panels Policy Guidelines draft is undergoing further edits.
- Chair Kendall inquired into how panels are currently going.
 - Commissioner Wharton reported that panelists are always needed. Calls for panelist are going out through all the mediums CAH has available including email blasts and social media.
- Chair Kendall noted that there is currently a need for panelists for the Larry Neale Awards.

Events Committee Report

- Commissioner Miller noted how successful the Marion Barry Statue Dedication was and thanked staff for showing up on the weekend and doing a great job.
- SummerSet DC location is still to be determined.
- Commissioner Miller noted that the “Dolores Kendrick Life and Legacy” memorial event will occur on April 19.
- Commissioner Miller reported that she attended the Poetry Out Loud event this year and it was extremely impressive to her.
- Commissioner Uclés reported that The Mayors Arts Awards this year will be September 14, 2018 at the Lincoln Theater. The award categories will be: Excellence in Visual Arts, Performing Arts, Humanities, Creative Industries, and Arts Education. The application will be released March 29 and the deadline for applications is April 27.

Arts Education Committee Report

- Commissioner Friedman noted the written report that was distributed for further reference and information.
- Commissioner Friedman explained that the Arts Education Taskforce met recently and the Arts Education policy was approved through a Sense of the Council Resolution. Now the Taskforce is in draft mode for an implementation plan. The plan will be tied to the Kennedy Center’s ‘Any Given Child’ programming.

Public Art Committee Report

- Commissioner Gates announced:
 - MuralsDC Opened March 9 and closes April 13
 - Design to Recycle opened February 16 and closes March 23
 - Public Art Building Communities Cycle 1 - opened February 9 and closes April 6
 - FY19 Art Bank - opens April 30 and closes July 20
 - FY19 Curatorial Grant - opens April 30 and closes July 27
 - FY19 Public Art Building Communities Cycle 2 - opens May 25 and closes August 10.

Executive Director's Report

- Executive Director Espinoza announced that the National Endowment for the Arts is likely to be funded for FY19 with an increase over FY18.
- Executive Director Espinoza announced that Mayor Bowser released the FY19 Budget for the District including an allocation of over \$30 Million for CAH. This is a significant increase prior to the budget going to Council.
- Chair Kendall inquired into whether this includes a million for field trip initiatives.
- Executive Director Espinoza stated that this does include a million for field trip initiatives.
- Chair Kendall asked whether the budget released has any specifics or mandates included.
- Executive Director Espinoza stated that there will be defined categories and that the budget book had been released and is available online. This will include another FY19 commemorative bronze project and is funding specifically for grants and does not include an increase for operational funding.
- Executive Director Espinoza announced that legislation was introduced by Councilmember Evans to generate revenue for CAH through a .25% sales tax. This legislation is currently in committee and has not advanced.
- Executive Director Espinoza explained that CAH is working in partnership with the NEA and area state art agencies on a “Creative Forces Summit” geared toward discussion on arts therapy for veterans with combat injuries, including PTSD. The summit will be May 14 and 15. As details are finalized, more information will be forthcoming and shared with Commissioners.
- Executive Director Espinoza referred Commissioners to a distributed written report for further information.

New and Unfinished Business

- Commissioner Palermo announced the following update to the Full Commission:
 - “At the request of Chair Kendall, an ad hoc committee overseeing the poet laureate selection process has been formed and will be chaired by Commissioner Palermo, with Commissioners Friedman & Wharton as committee members. The committee's goal is to identify and select community members to serve on a review panel that will be tasked with vetting and ranking nominees from a public call, creating a slate of potential candidates for the Mayor's eventual selection of poet laureate. The review panel will consist of the ad hoc committee joined by six members of the community who will not be under consideration for the poet laureate position, and one CAH staff member to serve as an advisor to the panel and not be a full voting member. Moving forward, the ad hoc committee on this selection process will be compiling names of community members to serve as prospective review panelists, and vetting prospects before naming them to the panel. The committee will continue meeting to discuss the poet laureate selection process plan, and CAH staff will keep the committee informed of updates from the Mayor's office.”
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Adjournment

- The meeting was adjourned at 5:10PM.
- The next Full Commission Meeting will be April 26, 2018 at 4:00PM.