



# **FY17 PROJECT-BASED GRANTS ARTS EDUCATION PROJECT (ORGANIZATIONS)**

Applicants may submit one Arts Education Project application per grant cycle

**In-School Projects**

**Out-of-School-Time Projects**

**Professional Development Projects**

Organizations may request up to \$75,000

Deadline: Tuesday, February 23, 2017 at 4:00PM

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**FY 2017**

## Arts Education Project (Organizations)

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## Arts Education Project (Organizations) Questions

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### **Work Samples & Uploads**

Provide a statement describing how and why the educational and/or artistic content of the work sample best represents the applicant and/or the work supported by the grant request. Describe how the project delivers educational and/or artistic excellence and achieves stated goals. (400 Words)

(Required)

FY15 990:

(Required)

Arrest and Conviction Statement:

(Required)

Certificate of Clean Hands:

(Required)

Certificate of DC Incorporation:

(Required)

Certificate of Insurance:

(Required)

IRS Letter of Determination:

(Required)

Statement of Certification:

(Required)

W-9:

(Required)

Work Samples: Include video and audio excerpts, writing samples, and student art work along with syllabi, lesson plans, and other materials created by teaching artists and teachers in professional development projects.

(Required)

Support Materials: Include press clippings, brochures, marketing materials, and letters of recommendation and testimony.

(Required)

Resume(s) of Key Personnel:

(Required)

Current Board of Directors:

(Required)

## **Overview**

Project Title:

(10 words)

(Required)

Amount Requested:

(Required)

Type of Support:

(Required)

Project Start Date:

(Required)

Project End Date:

(Required)

Briefly detail the arts and humanities activities and project goals during the grant period:

(200 Words)

(Required)

Have you received a grant from DCCAH within the past 5 years?

(Required)

Has your address changed in the past 12 months?

(Required)

## **Request**

### **Organization Profile**

In which Ward is the Applicant's headquarters located?

(Required)

Legal Status:

(Required)

Applicant Discipline:

(Required)

Institution Type:

(Required)

Organization Founding Date

(Required)

Provide the organization's mission, vision, and history. Please include the top three recent accomplishments.

(200 words)

### **Request Details**

Arts Education Project Type:

(Required)

Arts Education Population:

(Required)

Project Descriptors:

(Required)

Project Discipline:

(Required)

Type of Activity:

(Required)

Provide a timeline and/or schedule of planned activities related to the grant request.

(300 Words)

(Required)

Expected number of arts and humanities personnel paid by this grant request (in whole or in part):

(Required)

If applicable, provide past examples executing activities similar to this request. If not applicable, please describe why. Responses can include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects.

(300 Words)

(Required)

What personnel does the applicant use to implement the project? Of these, how many are DC-residents?

(200 Words)

(Required)

## **District Impact & Engagement**

Which ward(s) do your activities and/or programs impact through audience attendance and/or participation?

(Required)

Expected number of individuals served by this request during the grant period:

(Required)

Define the DC target audience and/or participants as related to the activities and/or programs and the grant request. In what ways do the applicant's distinct activities and/or programs uniquely meet the needs of the targeted DC population?

(400 Words)

(Required)

How will the applicant market its activities and/or programs to specified target audiences and/or participants in DC? What are the direct efforts to engage the applicant's DC audience and/or participants? How does the applicant evaluate this engagement?

(300 Words)

(Required)

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If none, explain why. What are the anticipated modes of evaluation the applicant will employ?

(300 Words)

(Required)

If partnerships are involved in any of the activities or efforts discussed above, note them with relevant details such as financial, resource sharing and/or as in-kind. If not, explain why.

(300 Words)

(Required)

How does the applicant ensure all activities and modes of engagement are accessible to District residents and visitors of all abilities and backgrounds? Discuss the applicant's strategies to include people of all abilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information, review the Americans with Disabilities Act, the FY17 Guide to Grants and DC Human Rights Act of 1977.)

(200 Words)

(Required)

## **Financial Capacity, Management, and Sustainability**

Total FY15 Organizational Cash Expenses:

(Required)

Total Project Budget:

(Required)

Provide a budget narrative. Describe how the amounts allocated to the budget line items advance achievement of program(s) and/or mission goals; provide relevant detail and any additional clarifying information that may help understanding. Include the sources of required matching funds, if applicable, and whether the funding is secured or pending.

(400 Words)

(Required)

Is there anything specific the panel should know about the applicant's finances?

(100 Words)

## **Budget**

(Budget Tab, Required)

Enter the Project Income and Project Expense line items. Use the "Description" field below to denote which expenses will be charged to the DCCAH award and the amount of those expenses. For support of purchase, enter placeholder items to successfully complete the application and submit.

(Required)

Project Income:

(Required)

Project Expenses:

(Required)