



**DC Commission on the Arts and Humanities
FY17 Grants Live Chat Session
Friday, April 29, 2016
3:00 PM – 4:30 PM EST**

DCCA Grants Team

Welcome. Our Grants Team will be on momentarily to answer your questions! Please stand by.

Steven Mazzola

Good afternoon. Steven here. Program managers signing on. Hope everyone is doing well this Friday afternoon

Khalid Randolph

Khalid Randolph, from DCCA here - Happy Friday to all!

Regan Spurlock

Hello! This is Regan Spurlock from the Grants Team. CDP stands for Cultural Data Project, which is now called DataArts. <http://culturaldata.org/>

DCCA Grants Team

Hello. Welcome to our Live Chat session. Our Grants Team will be on starting at 3 PM.

DCCA Grants Team

Good afternoon. Steven here with members of the grants team signing on one-by-one

Alberto Roblest

Hello everybody!

DCCA Grants Team

Hello

DCCA Grants Team:

How is your writing going?

DCCA Grants Team

Good afternoon! David Markey in the Arts Education Department here!

Shermaine

Good afternoon. Will this online chat session supplement the meeting held at MLK library?

DCCA Grants Team

Sure. Any questions for us?



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Eileen

Hello! This is Eileen from Hillwood Estate, Museum & Gardens. Let me know when you are ready for us to submit questions.

DCCA Grants Team

Fire away!

Rachel Dickerson

Hello!

DCCA Grants Team

Hi Rachel

DCCA Grants Team

Khalid Randolph with the Grants Team at DCCA here

Edmond Van

Edmond here, artist

DCCA Grants Team

Hi Edmond What's going on?

Eileen

We plan to submit a request for a special contemporary art exhibition by one artist for the Projects, Events, and Festivals grant opportunity. For the work samples, would you prefer images of only the work to be displayed at the exhibition? Or would you like to see the artist's other work and/or past art exhibitions at our museum?

DCCA Grants Team

Hi Eileen, This is Megan with the grant dept. If you have a good idea of the work that will be in the exhibition, that would be best to include. In your support materials you could show evidence of successful and similar past shows.

Edmond Van

This chat has a long delay, huh?

DCCA Grants Team

Yes. This is why we throw out some poll questions



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Lawrence Green

I noticed the Fellowship grant asks for an organization name. I don't have a nonprofit. I listed my LLC and put other. Is that OK?

DCCAH Grants Team

Hello. The fellowship doesn't require an organization name. There's usually a space for artist/project name/organization where you put either your legal name or name as an artist

Lawrence Green

Also, I've won a few awards. Will that be OK to include instead of letters of recommendations? Are letters of recommendation recommended?

DCCAH Grants Team

Both if you can but yes, up to you and whichever makes the strongest case.

Shermaine

I have questions about the individual fellowships and the Mayor's Arts Awards. I'm seeking funding for performance art (theater) what should I submit as work?

DCCAH Grants Team

Do you have a video excerpt of a recent performance to upload or guide to a YouTube, Vimeo or other channel?

Edmond Van

Is partaking in this chat the same, essentially, as going to one of the seminars on-site?

DCCAH Grants Team

We always suggest coming to a workshop to hear about the program and meet the manager. This is another form of support for quick question and guidance.

Eileen

Thanks! Similar question, for the Facilities and Buildings grant opportunity. What are the preferred work samples? We intend to build a new space for educational programs, performances, and events. Would good work samples be images of past events that we intend to hold in the space in future years? Or is this a good space for renderings, plans, etc.?



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Hi, Eileen. Yes, a work sample for education could be would something that indicates the work of the organization and photos of the space and area would be good support materials for a FAB request.

Shermaine

I have still photos, but at present no video of a live performance on YouTube.

DCCAH Grants Team

We do strongly encourage performance for a performance discipline and there is always the opportunity to perform for the panel

Lawrence Green

Yes, I have videos. I must submit no more than 2 correct?

DCCAH Grants Team

Right. Panelists spend a lot of time with the first and maybe some time with the second but we guarantee at least viewing of one

Shermaine

I have still photos, but no video. Further, I will be acting more as a director for this project along with other performers.

DCCAH Grants Team

Directors have brought in one or two artists with them as a live work sample in the past to demonstrate their work. Up to you.

Hello

Is it possible to get a sample grant proposal for the individual fellowships?

DCCAH Grants Team

No. We don't provide sample applications but can provide feedback on drafts of applications

Rachel Dickerson

A question for David Markey - what are important points to highlight in the AEP grant application with out-of-school time projects?



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Hi Rachel! Out-of-school-time arts programming should have strong connections to arts standards. We usually see connections to core content standards with in-school programs. I would suggest you make sure to include a sample syllabus and lesson plan(s) along with parent/student/teacher/principal testimonies that speak to the impact of your programming. I would also suggest focusing on one project e.g. your Monday after-school painting program that takes place during the school year, rather than including summer camp programs, weekend programs, and intercession programs. A single project makes for a "cleaner" grant narrative and budget.

Shermaine

How would one go about arranging a performance for the panel?

DCCAH Grants Team

After you apply a team member will contact you with dates of the panel to see if you can attend and request a slot. Team members will work with you to schedule something

Edmond Van

Is that date correct?

DCCAH Grants Team

Hello, We will need to take a look. That sounds like perhaps a typo. Notifications will go out in October of 2016. The grant period is 10/1/2016 to 9/30/2017.

ShainaK

Getting high quality video samples is expensive. Does the panel consider the quality of performance work samples over whether or not the video is of high quality?

DCCAH Grants Team

We make sure panelists appreciate the quality of the work within the quality of its presentation. We know it's tough and hope to be providing support for work sample recording in the future but yes, we make sure the panel can speak to the quality of the work being presented and orient them as such

Eileen

My organization will not have the FY15 Form 990 until after the grant deadlines. May we submit the FY14 Form 990? We also won't have the FY15 audit in time, which I believe is necessary for completing the Cultural Data Project (now DataArts Funder Report). What do you advise?



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DCCAHA Grants Team

The FY14 DataArts report is acceptable but we may get back to you in June to see if FY15 is ready if everyone else has provided theirs. Same with the 990.

Alberto Roblest

For work samples on the individual artist fellowships, is it OK to include work from different disciplines? For example, I'm the director of Hola Cultura, a web-based Latino arts and culture organization. For the site, I write a lot of art, book and movie reviews and publish short fiction, as well as directing our web-documentaries. In addition to this, I am a video artist. Can I combine writing and video art work samples?

DCCAHA Grants Team

Hi Alberto, This is Regan. It is ok to include work from a variety of disciplines, but please consider how your voice and vision will be clear and cohesive through those different items. Cohesion is one of the criteria that the panelists will score on.

Edmond Van

What determines the amount of grant money you receive (when it say Maximum \$10,000, for ex)

DCCAHA Grants Team

For the Arts and Humanities Fellowship Program funding determinations are decided based on the ranked scores created by the panelists.

Rachel Dickerson

Thanks David! Super helpful. Would toddlers - ages 18 months-3 years be an acceptable age for this grant or are programs for school age encouraged more?

DCCAHA Grants Team

We love the itty bitty ones :-). The panelists will want to know who your teaching artists are and what experience they bring to working with these wee guys. Make sure you include their resumes - and again the syllabus and lesson plans included demonstrate the teaching artists have substantive understanding of developmental markers and appropriate activities for them.

Eileen

We are already working with a company that will serve as general contractor on our upcoming capital project - we will not have three bids for the overall project. However, this contractor will bid out each scope of the work (electrical, concrete, flooring, etc.). Should we submit the bids from the subcontractors? Are we disqualified from applying because we do not have three general contractor bids? Thanks for all your answers so far!



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Hi, Eileen. Panelists will want to ensure due diligence is done so they can feel confident on the feasibility of the project's execution. If you can use the narrative to adequately explain why bids are not present you can provide the information you have for that upload.

Alberto Roblest

If I understand well I don't need a project, to apply for the Artist fellowship?

DCCAH Grants Team

Correct. The fellowship grant provides general operating funds, not project funds. There is no budget or even very much space in the application to write about a project.

DCCAH Grants Team

For the Fellowship application, please think about work that you have completed (in the last 2 years) not work that you WILL complete next year.

Sonya

For the PABC Individual Grants, is there any chance for grants being awarded over \$10,000? The guidelines list up to \$50,000 but, In looking at previous grantees, I haven't seen anything over \$8,000. Thanks!

DCCAH Grants Team

Award amounts are contingent upon the project/proposals that are requested. There are cases where individual applicants have been awarded the full \$50,000 it really depends on the project and changes based on the proposal.

Edmond Van

What are the "support materials"? (Section that comes after "work Sample"?)

DCCAH Grants Team

Support materials are items that speak to the arts and humanities content of your application that are not work samples. Applicants may include up to 6 support materials. They include items like letters of recommendation, press clippings, curricula, assessments and evaluations, and awards.

Eileen

What are your preferred support materials for a capital project which will be a space for educational programs and events? We are considering letters of support from our festival and performance partners, capital donors and community members. Is there anything else you would strongly suggest?



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Hi, Eileen. Photos of the space. Curriculum of the programs. Letters from parents/teachers/institutions that support this work or benefit from it. You are both demonstrating support for your work and clarifying the nature of your capital project through FAB support materials

ShainaK

Is there a required format for support materials? (.pdf?, .jpg?)

DCCA Grants Team

PDFs are strongly encouraged as they mean panelists don't have to download items to their personal computers but it is not mandated...yet There are instructions on how to save as a PDF up top

Edmond Van

If submitting audio, would it be recommended to edit a piece that showcases the work, or select (up to) 2 individual, complete, pieces

DCCA Grants Team

Hi Edmond, this is Khalid. Yes, it would be recommended to edit the piece of work that displays a strong sample of your work you would like the review panel to view.

ShainaK

Is this additional documentation requested in #4 of the Statement of Certification referring to the Clean Hands certification or something else? I'm not sure how an individual would complete this requirement.

DCCA Grants Team

You can find this document by visiting dcarts.dc.gov and going to Managing Your Grant Award. This is a document you can download, sign and upload to the portal with your application

Edmond Van

What/where are poll questions?

DCCA Grants Team

A fun interactive way to keep a smile on your face and take provide a little lightness to the grant application process. They are created by in fun by the Grants Team at DCCA.

Alberto Roblest

A video work sample can be a work in progress?



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Work in progress work samples sometimes do not demonstrate to panelists what the artist's completed work would look like.

Eileen

Thank you for all your help today!

DCCAH Grants Team

Glad this format is helpful. We have another two weeks of workshops and two more webchat sessions so can keep in touch and let us know how we can help

Alberto Roblest

Thanks grants team! Good luck everyone!

DCCAH Grants Team

Thanks, Alberto! If anyone has additional questions, please reach out to grants staff:

<http://dcarts.dc.gov/dcarts.dc.gov/page/staff-0>

DCCAH Grants Team

Good luck!

Lawrence Green

Thank you!

Edmond Van

Thanks!